

## BOARD MEETING NOTICE AND AGENDA

### CULVER CITY UNIFIED SCHOOL DISTRICT

#### Regular Meeting of the Board of Education to "Conduct the District's Business in Public"

CLOSED SESSION – 6:00 p.m.

OPEN SESSION – 7:00 p.m.

District Office Board Room  
4034 Irving Place, Culver City, CA 90232

October 14, 2014

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

#### PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

#### 1. CALL TO ORDER

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

#### **Roll Call – Board of Trustees**

Laura Chardiet, President

Nancy Goldberg, Vice President

Steven M. Levin, Ph.D., Clerk

Susanne Robins, Member

Katherine Paspalis, Esq., Member

#### 2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

#### 3. RECESS TO CLOSED SESSION

- 3.1 Student Discipline (Pursuant to EC §35146; §48912; and §48918)  
a) Stipulated Expulsion of Pupil Services Case #04-14-15

- 3.2 Conference with Labor Negotiator (Pursuant to GC §54957.6)  
Agency Designated Representatives: Leslie Lockhart, Assistant Superintendent of Human Resources; Mike Reynolds, Assistant Superintendent Business Services; David LaRose, Superintendent Employee Organizations: Culver City Federation of Teachers (CCFT); Association of Classified Employees (ACE); and Management Association of Culver City Schools (MACCS)

3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54957)

3.4 Public Appointment/Employment (Pursuant to GC §54957)

Certificated Personnel Services Report No. 5

Classified Personnel Services Report No. 5

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees

Laura Chardiet, President

Nancy Goldberg, Vice President

Steven M. Levin, Ph.D., Clerk

Susanne Robins, Member

Katherine Paspalis, Esq., Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING**

7.1 Williams Textbook Sufficiency

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

9.1 Approval is Recommended for the Minutes of Regular Meeting –  
September 23, 2014

9.2 Approval is Recommended for Purchase Orders

9.3 Approval is Recommended for Acceptance of Gifts - Donations

9.4 Approval is Recommended for the Certificated Personnel Reports No. 5

9.5 Approval is Recommended for the Classified Personnel Reports No. 5

9.6 Approval is Recommended for the Williams Quarterly Report on Uniform  
Complaints

- 9.7 Approval is Recommended for the CCHS Girls Basketball Team to Participate in a Tournament in Las Vegas, Nevada, December 27-30, 2014
- 9.8 Approval is Recommended for CCHS Asst. Principal Tina Gross, and Teachers Chloe Park and Kathy Fu to Attend the "Capturing Kids Hearts" Conference in Salado, Texas, October 21-23, 2014
- 9.9 Approval is Recommended for CCHS Counselor Candice Mackey to Visit Arizona State University, Phoenix, Arizona, October 30-31, 2014
- 9.10 Approval is Recommended for El Rincon 5<sup>th</sup> Grade Students to Attend the LACOE Outdoor Science and Conservation Education Program, November 12-13, 2014
- 9.11 Acceptance of Enrollment Report
- 9.12 Approval is Recommended for the Disposal of Surplus Property

10. **AWARDS, RECOGNITIONS AND PRESENTATIONS - None**

11. **PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. **INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Bond and Capital Projects Update
- 12.2 Safe Routes to School Update
- 12.3 First Reading of Revised Administrative Regulation 1312.4 – Williams Uniform Complaint Procedures – Community Relations

13. **RECESS (10 Minutes)**

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 **Superintendent's Items - None**

14.2 **Education Services Items**

14.2a Approval is Recommended for Resolution #6/2014-2015 Regarding Sufficiency of Instructional Materials

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.2b Approval is Recommended for the Certification for Instructional Materials Funding Realignment Program (IMFRP)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.2c Approval is Recommended for Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Alignment Instructional Materials

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.2d Approval is Recommended for the Revised Board Policy and Administrative Regulation 6171, Instruction - Title I Programs

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.2e Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #04-14-15

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3 **Business Items**

14.3a Approval is Recommended to Ratify Increase in Hours and Scope for Materials Inspection Agreement with Harrington Geotechnical Engineering

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14.4 Personnel Items**

14.4a Approval is Recommended for the Contract Agreement for Investigative Services with Nicole Miller & Associates, Inc.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**15. BOARD BUSINESS**

15.1 Board Self-Evaluation

**16. ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

**FUTURE MEETINGS**

October 28 – 7:00 p.m. – Regular Public Meeting (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.  
November 25 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.

**NOTE:** The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at [www.ccusd.org](http://www.ccusd.org). Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**BOARD REPORT  
PUBLIC HEARING**

**10/14/14**

**7.1**

**7.1 Williams Textbook Sufficiency**

The Board of Education will receive public input regarding Williams Textbook Sufficiency.

The Williams Legislation for Instructional Materials can be found in SB 550 (Chapter 900/Statutes 2004) and Education Code section 60119.

All districts are required to hold a public hearing to determine textbook and instructional materials sufficiency for students in all schools. The hearing is to be held on or before the eighth week of school. As part of the hearing, the governing board shall determine whether each pupil has sufficient textbooks or instructional materials in the following areas:

- Reading/language arts, mathematics, science, and history/social science.
- Foreign language and health courses.
- Science laboratory equipment for science lab courses for grades 9-12, as appropriate.

“Sufficient” textbooks or instructional materials, or both, means that each pupil, including English Learners, has a textbook or instructional materials, or both, to use in class and take home.

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

<b>Meeting:</b>	<u>Regular Meeting</u>	<b>Date:</b>	<u>September 23, 2014</u>
<b>Place:</b>	<u>District Administration Office</u> <u>4034 Irving Place</u> <u>Culver City 90232</u>	<b>Time:</b>	<u>6:00 p.m. – Public Meeting</u> <u>6:01 p.m. – Closed Session</u> <u>7:00 p.m. – Public Meeting</u>

**Board Members Present**

**Laura Chardiet, President**  
**Nancy Goldberg, Vice President**  
**Steven M. Levin, Ph.D., Clerk**  
**Susanne Robins, Member**  
**Katherine Paspalis, Esq., Member**

**Staff Members Present**

**David LaRose, Superintendent**  
**Kati Krumpe**  
**Mike Reynolds**

**Call to Order**

Board President Ms. Chardiet called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:10 p.m. with all Board members in attendance. Ronae Pumphrey led the Pledge of Allegiance.

**Report from Closed Session**

Ms. Chardiet reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**8. Adoption of Agenda**

It was moved by Ms. Paspalis and seconded by Dr. Levin for the Board to adopt the September 23, 2014 as presented. The motion was unanimously approved.

**9. Consent Agenda**

Ms. Chardiet called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. No items were withdrawn for the audience of Board Members. It was moved by Ms. Goldberg and seconded by Dr. Levin to approve Consent Agenda Items 9.1-9.6 as presented. The motion was unanimously approved.

- 9.1 Minutes of Regular Meeting – September 9, 2014
- 9.2 Purchase Orders
- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports No. 4
- 9.5 Classified Personnel Reports No. 4
- 9.6 Out-of-State Field Trip for Culver City High School and Culver City Middle School Cheerleaders to attend Cheerleading Championships, Orlando, Florida, February 6 to February 9, 2015

**11. Public Recognition**

**11.1. Superintendent's Report**

Mr. LaRose reported on the recent professional development day with Anthony Mohammad and Mike Mattos. He informed the Board on the focus of each speaker and how it related to the work being done in the District. Mr. LaRose wanted to publicly address our teachers, classified staff, students, and administrators for being patient and working together to get through the recent heat wave. He stated he was grateful for our team and how they handled the excessive heat. He feels everyone did a great job in the conditions that the heat brought. He also commended the facilities team and food services team for pushing out their services in addressing the student's needs. Mr. LaRose announced that the fences are up and Phase II of the athletic field renovations is on the way. He extended an invitation to the Board to come out to the groundbreaking. He provided the Board with an update on the union partnership and announced that he will be attending a PLC conference tomorrow and Thursday. Mike Mattos is sponsoring both Mr. LaRose and Mr. Mielke to attend the conference and Mr. LaRose is grateful

for the partnership. There is an annual meeting next week to kick off the Back Packs Program. The Summer Lunch Program was a success with almost five thousand lunches served. Mr. LaRose informed the Board about the new partnership with Big Brothers/Big Sisters Program and stated that many people from the District team have signed up to be a Big Brother or Big Sister.

### **11.2 Assistant Superintendents' Reports**

Dr. Krumpe provided a common core funding update including the purchase of 500 additional chrome books that will be utilized for SBAC testing in the spring. As year 2 of our math partnership begins, we have expanded from twenty to about eighty participants. Dr. Krumpe stated that the District's BTSA participant numbers has doubled. The high number caused us to seek additional support providers from school sites to adequately support our new teachers. She also reported on the first Superintendent Consortium that she attended. She stated that it is such a large group so the State is flying in CDE Assessment staff to provide additional guidance to the group. While the State of California gave schools and districts a pause in accountability (API) while we implement the new SBAC test, the federal government will still require the release of test scores and will hold us to accountability (AYP). Dr. Krumpe just returned from the California STEM Symposium in San Diego and is excited to work with her Educational Services Team to expand STEM education in our schools.

Mr. Reynolds announced that he was excited that the first CBAC meeting of the year will take place on October 8<sup>th</sup>. He reported on the recent CCUSD/City of Culver City Liaison meeting and stated that it was very good and very productive. He commented that Dr. Levin and Ms. Paspalis did a great job at communicating the needs of the District. Mr. Reynolds stated that the City is interested in working with us on the shared fields at El Marino, El Rincon and Linwood Howe. It looks like there is a good program in place for parking at Linwood Howe and the City is now looking at trying to resolve parking issues at La Ballona. Applications for the Bond Oversight Committee are out and we have received a few back. Mr. Reynolds encouraged people to forward their applications to the Business Office. He reported on his meeting with Southland regarding the air quality at El Marino which he said went very well. Mr. Reynolds asked Board members to check their calendars to see if Friday is a good day for the groundbreaking ceremony for the phase two of the athletic field.

### **11.3 Student Representatives' Reports**

#### **Middle School Student Representative**

Falon Legaux, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including her meeting with Shea Cunningham from the Environmental Sustainability Committee and Green 5. Miss Legaux said that she was excited to start using the new green bins at school and they are encouraging students to bike, walk, and roller skate to school. The school is having Fix It Day where mechanics will come to the school on October 2<sup>nd</sup> and fix bikes. They will also show the owners of the bikes how to do some repairs at home. Miss Legaux reported on the school's new Duck Days and handed out a little token with a duck on it to Board members and staff. She reported on Lunch Brunch which was devised to help students that do not make friends easily and create a more social environment. She also spoke about some of the games that will be played.

#### **Culver Park Student Representative**

There is no Culver Park Student Representative at this time.

#### **Culver City High School Student Representative/Student Board Member**

Aliyah Wilson, CCHS student who is attending the meeting for Student Board Member Natalia Saucedo, reported on activities at Culver City High School, including the kick-off of a month and a half of major activities for ASB. The school just had their annual blood drive and there was a good turnout. There will be a Welcome Back Assembly tomorrow; and a Club Faire on Friday where the clubs at the High School try to encourage new members. Ms. Wilson reported that last week was the first official pep rally. It is also Hispanic Heritage month so music has played at school to recognize the culture and students have really enjoyed it. There is also planning for Homecoming and the theme is "Under the Sea." She is hoping that the announcement of the theme will really get the students excited.



**11.4 Members of the Audience**

Members of the audience spoke about:

- Kelly Osijima from EVOLVE came to address the Board about possibly passing a Resolution in regards to making reform changes to Prop 13. The Resolution would not be to change Prop 13 for homeowners. It would only change for large commercial properties. Ms. Osijima stated that it is the best way to fund our schools. She said that large corporations such as Disneyland are still paying property taxes from the 1970's. The amendment would bring those taxes current. Ms. Chardiet asked for a consensus to move forward. Ms. Paspalis stated that she would like to look at the Resolution. There was a consensus to review the Resolution.
- Robert Zirgulis stated that the people of Culver City just passed a \$16 million dollar bond. The Natatorium is still neglected. He said the District is willing to spend millions to tear it down and make multipurpose rooms. He urged the Board to spend the \$3 million to fix our pool. He presented a petition that he stated had two thousand signatures in support of repairing our pool.
- David Mielke stated that he hopes everyone had a great summer. He addressed the first speaker of the evening, Ms. Osijimi, and stated that CCFT supports the reforming of Prop 13. He stated that there has been a very smooth start to the beginning of school. Most of the teachers have mentioned to him their concern about the heat. He hopes with the bond money that the needs for HVAC in the District can be addressed. Students cannot learn in bad conditions. Mr. Mielke reported that the Los Angeles County Report for salaries in the county and that the union and the District has a shared goal for the District to be in the median salary in the next five years. After the 2.5% salary increase we still have not hit the median. Mr. Mielke state that he has been invited to speak at the Labor Management Partnership conference and share about the partnership here in the District.

**11.5 Members of the Board**

Board Members spoke about:

- Ms. Goldberg stated that she corroborates everything that Mr. Mielke just said. There has never been this feeling of partnership before between the union members and the District, and the Board is committed to getting the salaries up. There was a comment about "systemic approach to student that are struggling" during the meeting and she stated that she worries about the different movements for education around the country. Ms. Goldberg reported that it is Walk Month in October and encouraged everyone to get out and walk. She also stated that tomorrow starts Rosh Hashana and wished everyone a Happy New Year.
- Dr. Levin wanted to briefly comment on Mr. Mielke's comments. Dr. Levin stated that the Board realizes that they have not reached their collective goal on salaries yet and is committed to continue working on it. Dr. Levin thaked the Culver City Middle School for all of their book donations after Farragut lost a lot of books due to a flood. He attended the Open House at the Middle School and It was great. He also attended the Teacher of the Year Luncheon and the College Faire at the High School was impressive. He stated he has never seen so many colleges in attendance. He attended the Farragut Booster Club/PTA Meeting, and was invited to speak at the Santa Monica Astronomy Club. He announced that the Art and Sciences Faire is happening now in Pasadena. He attended the meeting with Southland and felt it went well and was informative.
- Ms. Paspalis reported that the CCUSD/City of Culver City Liaison meeting was yesterday. She stated that we definitely have issues with the pool closures and we are hoping they can start repairs on the poo later as a convenience to our students. The plan now does not take our students into consideration. She is happy to hear about the schools and the parking improvements. Ms. Paspalis stated that the City is still pursuing a municipal fiber project. It seems that the plan would connect to the school sites. This would be a great savings to the District. Other topics at the meeting included further partnership programs and the extent of child homelessness. Overall Ms. Paspalis felt that the liaison meeting was productive and they will try to get another meeting set up in November.
- Ms. Robins wanted to commend all staff in trying to get through the heat. Everyone really stepped up. She attended La Ballona's Back to School Night and it was great to see kids playing soccer on the field. She mentioned that La Ballona always has great food at these events. Ms. Robins also agreed with Mr. Mielke's comments on salary and stated that the Board needs to look at the salaries in the District. She told Dr. Krumpe that she was so excited about the STEM programs and the update. Ms. Robins asked Dr.

Krumpe if there was a place to track progress of students in CGI and students that are not in CGI. She would like there to be some form to measure the progress. Ms. Robins also asked the Board to please think and look carefully into the Resolution regarding Prop 13. She feels that we have already asked the business community to support the District with Measure CC which they did. She is not comfortable with going back to the same pool of people and asking them for more money.

- Ms. Chardiet echoed Dr. Levin and Ms. Robin's comments to Mr. Mielke regarding salary and she agreed that the Board does want to get the salaries raised. She reported on her visit to El Rincon for Back to School Night and she stated it was really beautiful. She also attended the Culver City Sister City's picnic which was great and it was a beautiful day. The Historical Society Car Race was interesting and she learned a lot about Culver City. She would like to think about doing something with the Culver City Compact now that the bond has been passed. It was signed and she thinks that more can be done with those that signed the compact. Ms. Chardiet stated that next year is the centennial celebration of Culver City. She said that the District, PTA, and the Booster Clubs have been asked to participate. She is thinking about a parade and she would be willing to organize.

## **12. Information Items**

### **12.1 First Reading of Revised Board Policy and Administrative Regulation 6171, Instruction – Title I Programs**

Board members asked Dr. Krumpe for clarification on funding portions of the Board Policy, but no changes were made. The Board Policy and Administrative Regulation will be brought back for approval.

### **12.2 Process and Timeline for Bond Projects**

Mr. Reynolds gave a Power Point presentation where he provided an overview of the process and usual timeline for bond-related investments. He spoke about starting with developing our team for bond program management, and took the timeline through the next approximately eighty-two weeks based on the goals of the District.

## **13. Recess**

The Board agreed to bypass the recess.

## **14. Action Items**

### **14.1 Superintendent's Items**

#### **14.1a Approval of Amended Employment Contract Between CCUSD and David LaRose as District Superintendent**

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve the Amended Employment Contract Between CCUSD and David LaRose as presented. The motion was unanimously approved.

### **14.2 Education Services Items - None**

### **14.3 Business Services Items**

#### **14.3a Approve Resolution #5/2014-2015 – Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for Fiscal Years Ending June 30, 2014, and 2016, Actions**

It was moved by Ms. Goldberg and seconded by Dr. Levin that the Board approve Resolution #5/2014-2015 – Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for Fiscal Years Ending June 30, 2014, and 2016, Actions as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3b Approval is Recommend to Approve the 2014-2015 Education Protection Account Spending Plan**

It was moved by Ms. Robins and seconded by Ms. Goldberg that the Board approve the 2014-2015 Education Protection Account Spending Plan as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3c Approval is Recommended to Approve Agreement with Keygent Advisors**

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve the Agreement with Keygent Advisors as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3d Approval is Recommended to Ratify Purchase of Chromebooks and Storage Carts for Classroom Use**

It was moved by Ms. Robins and seconded by Dr. Levin that the Board approves to Ratify Purchase of Chromebooks and Storage Carts for Classroom Use as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3e Approval is Recommended to Ratify Increase in Hours and Scope for DSA Inspector of Record**

It was moved by Ms. Paspalis and seconded by Ms. Goldberg that the Board approve to Ratify Increase in Hours and Scope for DSA Inspector of Record as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.4 Personnel Items - None**

**15. Board Business**

**15.1 Review Superintendent Evaluation**

Ms. Chardiet stated that together as a Board they created a narrative of Mr. LaRose’s evaluation. The evaluation was broken down into five sections. Board members each read a section of the Superintendent’s evaluation which was very good, and had only two small notes of improvement needed.

**Adjournment**

There being no further business, it was moved by Ms. Paspalis, seconded by Dr. Levin and unanimously approved to adjourn the with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays. Board President Ms. Chardiet adjourned the meeting at 8:40 p.m. in honor of Rosh Hashana.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

## BOARD REPORT

10/14/14

9.2

### 9.2 PURCHASE ORDERS

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from September 14, 2014 through October 4, 2014 is \$1,293,732.67.

#### BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund  
01.7 tri-city selpa  
11.0 adult education fund  
12.0 child development fund  
13.0 cafeteria fund  
14.0 deferred maintenance fund  
21.0 building fund  
25.0 capital facilities fund  
40.0 redevelopment  
76.0 warrant pass-through fund  
96.0 general fixed asset account

**RECOMMENDED MOTION:** That purchase orders from September 14, 2014 through October 4, 2014 in the amount of \$1,293,732.67 be ratified by the Board of Education.

**Moved by:**

**Seconded by:**

**Vote:**

**Board List Purchase Order Report**  
**CULVER CITY UNIFIED SD**

Report ID: LAPO009C  
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

9/14/2014 To 10/4/2014

Page No. 1  
 Run Date: 10/04/2014  
 Run Time: 04:02:30AM  
 FY: 14-15  
**WEEKLY**

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
09/16/14	63099EF	A		09/16/2014	CDW-G	COMPUTER SUPP/EQUIP 09/16/2014	Linwood Howe Elementary 63099EF	01.0	90127.0	11100	10000	4410	2020000	14-15		1,270.78	1,270.78
								CDW-G									1,270.78
09/19/14	63100EF	A		09/19/2014	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP 09/19/2014	Undistributed CCEEF 63100EF	01.0	90127.0	11100	10000	4410	0000000	14-15		118.48	118.48
								DELL COMPUTER CORP.									118.48
09/29/14	63101EF	A		09/29/2014	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP 09/29/2014	Linwood Howe Elementary 63101EF	01.0	90127.0	11100	10000	4410	2020000	14-15		741.53	741.53
								TROXELL COMMUNICATIONS									741.53
09/22/14	63241M	A		09/22/2014	RDM ELECTRIC CO., INC.	REPAIRS - OTHER 09/22/2014	Maintenance 63241M	01.0	81500.0	00000	81100	5630	0005040	14-15		14,888.00	14,888.00
								RDM ELECTRIC CO., INC.									14,888.00
10/02/14	63251M	A		10/02/2014	MUSCO SPORTS LIGHTING, LLC	REPAIRS - OTHER 10/02/2014	Maintenance 63251M	01.0	81500.0	00000	81100	5630	0005040	14-15		3,800.00	3,800.00
								MUSCO SPORTS LIGHTING, LLC									3,800.00
10/01/14	63781A	A		10/01/2014	ZEP SALES & SERVICE	JANITORIAL SUPP/EQUIP 10/01/2014	Culver City Middle School 63781A	01.0	00000.0	00000	81000	4370	3010001	14-15		2,500.00	2,500.00
								ZEP SALES & SERVICE									2,500.00
09/18/14	63785	A		09/18/2014	ACI COMMUNICATIONS,	TELEPHONE SUPP/EQUIP/SYSTEM 09/18/2014	Undistributed IT 63785	01.0	00000.0	00000	27000	4410	0000000	14-15		5,120.03	5,120.03
								ACI COMMUNICATIONS, INC.									5,120.03
09/19/14	63819	A		09/19/2014	BARRETT ROBINSON PRODUCTS	WINDOW TREATMENTS 09/19/2014	Culver City High School 63819	01.0	00000.0	11100	10000	4400	4010000	14-15		1,675.00	1,675.00
								BARRETT ROBINSON PRODUCTS									1,675.00
09/19/14	63836	C		09/19/2014	PSC - ENVIRONMENTAL	CONTRACT SERVICES RENDERED 09/19/2014	High School 63836	01.0	00000.0	11100	10000	5810	4010001	14-15		1,259.87	1,259.87
								PSC - ENVIRONMENTAL SERVICES GROUP									1,259.87

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09/16/14	63838	C		09/16/2014	REGENCY LIGHTING	JANITORIAL SUPP/EQUIP 09/16/2014	63838 Linwood Howe	01.0	00000.0	00000	81000	4370	2020001	14-15	573.68	
									REGENCY LIGHTING						573.68	
09/16/14	63845	A		09/16/2014	PSC - ENVIRONMENTAL	CONTRACTED SERVICES 09/16/2014	63845 Culver City High School	01.0	96352.0	71100	10000	5810	4010000	14-15	602.81	
									PSC - ENVIRONMENTAL SERVICES GROUP						602.81	
09/19/14	63850	A		09/19/2014	XEROX CORPORATION	EQUIPMENT RENTAL/LEASE 09/19/2014	63850 Pupil Services	01.0	00000.0	00000	31400	5610	0004020	14-15	1,041.72	
									XEROX CORPORATION						1,041.72	
09/18/14	63854	A		09/18/2014	C&A ATHLETICS	PHYSICAL EDUCATION SUPP/EQUIP 09/18/2014	63854 Culver City High School	01.0	00000.0	16001	10000	4310	4010000	14-15	1,939.21	
									C&A ATHLETICS						1,939.21	
09/18/14	63868	C		09/18/2014	MOMENTUM IN TEACHING, LLC	CONTRACTED SERVICES 09/18/2014	63868 Educational Services	01.0	74050.0	00000	21000	5810	0004000	14-15	15,400.00	
									MOMENTUM IN TEACHING, LLC						15,400.00	
09/18/14	63871	C		09/18/2014	MOMENTUM IN TEACHING, LLC	CONTRACTED SERVICES 09/18/2014	63871 Educational Services	01.0	74050.0	00000	21000	5810	0004000	14-15	13,400.00	
									MOMENTUM IN TEACHING, LLC						13,400.00	
09/18/14	63873	A		09/18/2014	SANCHEZ TROPHIES & ENGRAVING	OFFICE SUPPLIES 09/18/2014	63873 Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	14-15	8.21	
									SANCHEZ TROPHIES & ENGRAVING						8.21	
09/18/14	63888	C		09/18/2014	SAN JOSE STATE UNIVERSITY	CONFERENCE AND TRAVEL 09/18/2014	63888 Undistributed FS	13.0	53100.0	00000	37000	5220	0000000	14-15	125.00	
									SAN JOSE STATE UNIVERSITY RESEARCH FOUND						125.00	
09/19/14	63889	A		09/19/2014	GIA PUBLICATIONS, INC.	INSTRUCTIONAL SUPPLIES 09/19/2014	63889 Culver City Middle School	01.0	00000.0	11100	10000	4310	3010001	14-15	94.61	

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09/19/2014							63889	GIA PUBLICATIONS, INC.								94.61	
09/18/14	63896	A	09/18/2014		DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	High School	01.0	00000.0	11100	10000	4410	4010001	14-15		4,825.32	
09/18/2014							63896	DELL COMPUTER CORP.								4,825.32	
09/17/14	63899	C	09/17/2014		GUIDED DISCOVERIES	FIELD TRIPS	Gate Field Trips	01.0	00000.0	11100	10000	5816	3017140	14-15		7,875.00	
09/17/2014							63899	GUIDED DISCOVERIES								7,875.00	
09/16/14	63901	A	09/16/2014		CDW-G	COMPUTER SUPP/EQUIP	High School	01.0	00000.0	11100	10000	4410	4010001	14-15		2,384.53	
09/16/2014							63901	CDW-G								2,384.53	
09/29/14	63904A	A	09/29/2014		HOME DEPOT CREDIT SERVICES	JANITORIAL SUPP/EQUIP	High School	01.0	00000.0	00000	81000	4370	4010001	14-15		327.41	
09/29/2014							63904A	HOME DEPOT CREDIT SERVICES								327.41	
09/15/14	63905	A	09/15/2014		CDW-G	COMPUTER SUPP/EQUIP	High School	01.0	00000.0	11100	10000	4400	4010001	14-15		1,359.40	
09/15/2014							63905	CDW-G								1,359.40	
09/16/14	63906	A	09/16/2014		CDW-G	OFFICE SUPPLIES	High School	01.0	00000.0	00000	27000	4400	4010001	14-15		321.01	
09/16/2014							63906	CDW-G								321.01	
09/16/14	63907	A	09/16/2014		CDW-G	COMPUTER SUPP/EQUIP	High School	01.0	00000.0	11100	10000	4410	4010001	14-15		499.11	
09/16/2014							63907	CDW-G								499.11	
09/16/14	63908	A	09/16/2014		CDW-G	COMPUTER SUPP/EQUIP	High School	01.0	00000.0	11100	10000	4410	4010001	14-15		4,962.36	
09/16/2014							63908	CDW-G								4,962.36	
09/19/14	63909	A	09/19/2014		FRANKLIN COVEY	OFFICE SUPPLIES	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	14-15		34.48	

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09/19/14	63914	C		09/19/2014	L2ReC UNIVERSITY OF UTAH	CONFERENCE AND TRAVEL	ElMarino Language 63914	01.0	07395.0	11100	21000	5220	2030000	14-15		650.00	
								L2ReC UNIVERSITY OF UTAH								650.00	
09/17/14	63915	A		09/17/2014	CENGAGE LEARNING	BOOKS	Undistributed SIMC 63915	01.0	63000.0	11100	10000	4110	0000000	14-15		1,738.73	
								CENGAGE LEARNING								1,738.73	
09/18/14	63916	C		09/18/2014	HERFF JONES, INC.	GRADUATION SUPPLIES	Culver Park High School 63916	01.0	07395.0	32000	10000	4310	5010000	14-15		217.72	
								HERFF JONES, INC.								217.72	
09/18/14	63917	C		09/18/2014	CLAREMONT USD - BTSA CLUSTER 4	CONFERENCE AND TRAVEL	Special Projects 63917	01.0	07392.0	00000	21000	5220	0004030	14-15		250.00	
								CLAREMONT USD - BTSA CLUSTER 4								250.00	
09/18/14	63918	A		09/18/2014	SARGENT-WELCH	INSTRUCTIONAL SUPPLIES	Culver City High School 63918	01.0	07395.0	11100	10000	4310	4010000	14-15		1,645.07	
								SARGENT-WELCH								1,645.07	
09/19/14	63919	C		09/23/2014	JIM'S MUSICAL INSTRUMENT	REPAIRS - OTHER	Culver City High School 63919	01.0	90126.0	17000	39000	5630	4010000	14-15		775.82	
								JIM'S MUSICAL INSTRUMENT REPAIR, INC.								775.82	
09/22/14	63920	A		09/22/2014	LAKESHORE LEARNING	INSTRUCTIONAL SUPPLIES	Special Projects 63920	01.0	31850.0	11100	10000	4310	0004030	14-15		1,115.97	
								LAKESHORE LEARNING MATERIALS								1,115.97	
10/01/14	63921	A		10/01/2014	LEARNING LOFT	INSTRUCTIONAL SUPPLIES	Special Projects 63921	01.0	31850.0	00000	27000	4310	0004030	14-15		112.46	
								LEARNING LOFT								112.46	
09/18/14	63922	A		09/18/2014	CDW-G	COMPUTER SUPP/EQUIP	Educational Services	01.0	00000.0	00000	21000	4410	0004000	14-15		794.19	

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09/18/2014							63922	CDW-G								794.19	
09/19/14	63923	A		09/19/2014	WOODSTOCK WIND CHIMES	INSTRUCTIONAL SUPPLIES	63923	01.0	31850.0	00000	27000	4310	0004030	14-15		632.02	
09/19/2014							63923	WOODSTOCK WIND CHIMES								632.02	
09/18/14	63924	C		09/18/2014	LOZANO SMITH, ATTORNEYS AT LAW	CONFERENCE AND TRAVEL	63924	01.0	56400.0	00000	21000	5220	0004040	14-15		260.00	
09/18/2014							63924	LOZANO SMITH, ATTORNEYS AT LAW								260.00	
09/18/14	63925	C		09/18/2014	WILLIAM SMYTHE & CHRISTINE ROESE	CONTRACT SERVICES RENDERED	63925	01.0	33100.0	57500	39000	5890	0004040	14-15		2,550.00	
09/18/2014							63925	WILLIAM SMYTHE & CHRISTINE ROESE								2,550.00	
09/18/14	63926	C		09/18/2014	MICHELE HELBOCK	TRANSPORTATION SUPP/EQUIP/SERV	63926	01.0	65000.0	57700	11900	5210	0004040	14-15		1,367.13	
09/18/2014							63926	MICHELE HELBOCK								1,367.13	
09/18/14	63927	C		09/18/2014	LEAPS...n...BOUNDZ	CONTRACT SERVICES RENDERED	63927	01.0	33100.0	57500	39000	5890	0004040	14-15		292.00	
09/18/2014							63927	LEAPS...n...BOUNDZ								292.00	
09/19/14	63928	A		09/19/2014	PEARSON CLINICAL ASSESSMENTS	TEST/TEST MATERIALS	63928	01.0	33101.0	57700	11100	4312	0004040	14-15		537.75	
09/19/2014							63928	PEARSON CLINICAL ASSESSMENTS								537.75	
09/25/14	63929	A		09/25/2014	OFFICE DEPOT	OFFICE SUPPLIES	63929	01.0	33101.0	50010	27000	4350	0004040	14-15		181.41	
09/25/2014							63929	OFFICE DEPOT								181.41	
09/25/14	63930	A		09/25/2014	AMAZON.COM	OFFICE SUPPLIES	63930	01.0	33100.0	57300	11100	4400	0004040	14-15		158.54	
09/25/2014							63930	AMAZON.COM								158.54	
09/24/14	63931	A		09/24/2014	OFFICE DEPOT	OFFICE SUPPLIES	63931	01.0	65200.0	57700	11960	4350	4010000	14-15		383.19	
09/24/2014							63931	Culver City High School								383.19	

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09/24/2014							63931	OFFICE DEPOT								383.19	
09/17/14	63932	A		09/17/2014	CDW-G	COMPUTER SUPP/EQUIP	Educational Services 63932	01.0	74050.0	11100	10000	4410	0004000	14-15		199,742.25	
09/17/2014							63932	CDW-G								199,742.25	
09/18/14	63933	A		09/19/2014	LACOE	CONFERENCE AND TRAVEL	Educational Services 63933	01.0	00000.0	00000	21000	5220	0004000	14-15		342.00	
09/18/2014							63933	LACOE								342.00	
09/17/14	63934	A		09/17/2014	NEXT LEVEL SECURITY SYSTEMS, INC.	REPAIRS - OFFICE EQUIPMENT	Security 63934	01.0	00000.0	00000	85000	5630	0001050	14-15		1,924.00	
09/17/2014							63934	NEXT LEVEL SECURITY SYSTEMS, INC.								1,924.00	
09/17/14	63935	A		09/17/2014	A.T.A.C. INC.	CONTRACTED SERVICES	Security 63935	01.0	00000.0	00000	83000	5810	0001050	14-15		4,746.00	
09/17/2014							63935	A.T.A.C. INC.								4,746.00	
09/19/14	63936	A		09/19/2014	LBI - BOYD	OFFICE SUPPLIES	High School 63936	01.0	00000.0	00000	27000	4350	4010001	14-15		239.25	
09/19/2014							63936	LBI - BOYD								239.25	
09/22/14	63937	A		09/23/2014	CDW-G	INSTRUCTIONAL SUPPLIES	Farragut Elementary La Ballona Elementary 63937	01.0	90400.0	00000	21000	4410	2050000	14-15		183.21	
09/22/2014							63937	CDW-G								183.20	
09/22/2014							63937	CDW-G								366.41	
09/24/14	63938	X	1	09/29/2014	LASERCARE	REPAIRS - OFFICE EQUIPMENT	La Ballona 63938	01.0	00000.0	00000	27000	4310	2060001	14-15		387.66	
09/24/2014							63938	LASERCARE								387.66	
09/24/14	63939	C		09/24/2014	HILLYARD	JANITORIAL SUPP/EQUIP	Summer School 63939	01.0	00000.0	00000	81000	4370	0000982	14-15		1,127.00	
09/24/2014							63939	HILLYARD								1,127.00	
09/22/14	63940	A		09/22/2014	TOOLS4EVER	LICENSE/FEEES	Technology 63940	01.0	00000.0	00000	77000	5810	0005020	14-15		414.00	

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09/22/2014					TOOLS4EVER		63940									414.00	
09/29/14	63941	A	09/29/2014	LACOE	CONFERENCE AND TRAVEL	Special Projects	01.0	42030.0	00000	27000	5220	0004030	14-15		90.00		
09/29/2014					LACOE		63941									90.00	
09/19/14	63942	C	09/19/2014	WILLIAM SMYTHE & CHRISTINE ROESE	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	14-15		525.00		
09/19/2014					WILLIAM SMYTHE & CHRISTINE ROESE		63942									525.00	
09/18/14	63943	C	09/18/2014	PESI	CONFERENCE AND TRAVEL	Special Education	01.0	33101.0	50010	21000	5220	0004040	14-15		949.95		
09/18/2014					PESI		63943									949.95	
09/25/14	63944	A	09/25/2014	THERAPRO, INC.	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	57700	11100	4310	0004040	14-15		51.19		
09/25/2014					THERAPRO, INC.		63944									51.19	
09/25/14	63945	A	09/25/2014	ORIENTAL TRADING CO., INC.	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33101.0	57700	11100	4310	0004040	14-15		427.53		
09/25/2014					ORIENTAL TRADING CO., INC.		63945									427.53	
09/25/14	63946	A	09/25/2014	OFFICE DEPOT	OFFICE SUPPLIES	Special Education	01.0	33101.0	50010	27000	4350	0004040	14-15		422.95		
09/25/2014					OFFICE DEPOT		63946									422.95	
09/22/14	63947	A	09/22/2014	HOME DEPOT CREDIT SERVICES	STORAGE SUPP/EQUIP	Special Education	01.0	33100.0	57300	11100	4400	0004040	14-15		1,532.98		
09/22/2014					HOME DEPOT CREDIT SERVICES		63947									1,532.98	
09/19/14	63948	C	09/19/2014	LEAH ELLENBERG, PH.D., INC.	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57700	31200	5890	0004040	14-15		5,000.00		
09/19/2014					LEAH ELLENBERG, PH.D., INC.		63948									5,000.00	
09/19/14	63949	A	09/19/2014	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	Resource Specialists	01.0	56400.0	00000	39000	4410	0004026	14-15		4,825.32		
09/19/2014					DELL COMPUTER CORP.											4,825.32	

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09/19/14	63950	A		09/19/2014	SUMMIT SPEECH PATHOLOGIST	CONTRACTED SERVICES	Special Education	01.0	65000.0	57700	11901	5810	0004040	14-15		467,990.00	4,825.32
						09/19/2014	63950			SUMMIT SPEECH PATHOLOGIST SERVICES						467,990.00	
09/18/14	63951	C		09/19/2014	L2ReC UNIVERSITY OF UTAH	CONFERENCE AND TRAVEL	Educational Services	01.0	40350.0	00000	21000	5220	0004000	14-15		4,030.00	4,030.00
						09/18/2014	63951			L2ReC UNIVERSITY OF UTAH						4,030.00	
09/22/14	63952	A		09/22/2014	NCS PEARSON, INC.	TEST/TEST MATERIALS	Special Projects	01.0	00209.0	11100	10000	5810	0004030	14-15		8,358.00	8,358.00
						09/22/2014	63952			NCS PEARSON, INC.						8,358.00	
09/22/14	63953	A		09/22/2014	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	Culver City Middle School	01.0	00000.0	00000	27000	4410	3010001	14-15		3,861.87	3,861.87
						09/22/2014	63953			DELL COMPUTER CORP.						3,861.87	
09/22/14	63954	A		09/22/2014	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	Culver City Middle School	01.0	00000.0	16002	10000	4410	3010000	14-15		8,009.96	8,009.96
						09/22/2014	63954			DELL COMPUTER CORP.						8,009.96	
09/17/14	63955	C		09/17/2014	SOLUTION TREE, LLC	CONFERENCE AND TRAVEL	Undistributed CCMS	01.0	00000.0	11100	21300	5220	0000000	14-15		1,947.00	1,947.00
						09/17/2014	63955			SOLUTION TREE, LLC						1,947.00	
10/01/14	63957	A		10/01/2014	REDWOOD PRESS	FORMS	Culver City Middle School	01.0	00000.0	00000	27000	4350	3010001	14-15		389.82	389.82
						10/01/2014	63957			REDWOOD PRESS						389.82	
09/17/14	63958	C		09/25/2014	EDUCATIONAL DESIGN, LLC	CONFERENCE AND TRAVEL	Educational Services	01.0	74050.0	00000	21000	5220	0004000	14-15		295.00	295.00
						09/17/2014	63958			EDUCATIONAL DESIGN, LLC						295.00	

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09/18/14	63959	A	1	09/29/2014	GRAINGER, INC.		AIR CONDITIONING SERVICE/SYST 09/18/2014	Undistributed Bus Svcs/Genl Adm 63959	01.0	00000.0	00000	81001	4400	0000000	14-15		36,792.00	36,792.00
09/18/14	63960	C		09/18/2014	L2ReC UNIVERSITY OF UTAH		CONFERENCE AND TRAVEL 09/18/2014	Special Projects 63960	01.0	40350.0	00000	21000	5220	0004030	14-15		600.00	600.00
09/18/14	63961	A		09/18/2014	CDW-G		COMPUTER SUPP/EQUIP 09/18/2014	Special Projects 63961	01.0	74050.0	00000	21000	4410	0004030	14-15		191.27	191.27
09/23/14	63962	A		09/23/2014	LAKESHORE		INSTRUCTIONAL SUPPLIES 09/23/2014	Farragut Elementary 63962	01.0	00000.0	16003	10000	4350	2050000	14-15		546.41	546.41
09/19/14	63963	A		09/19/2014	360 DYNAMIC TECHNOLOGY INC.		EQUIPMENT RENTAL/LEASE 09/19/2014	Fiscal Services 63963	01.0	00000.0	00000	73000	5610	0005010	14-15		2,279.16	2,279.16
09/19/14	63964	A		09/19/2014	CAROLINA BIOLOGICAL SUPPLY		INSTRUCTIONAL SUPPLIES 09/19/2014	Culver City Middle School 63964	01.0	00000.0	16003	10000	4310	3010000	14-15		597.27	597.27
09/19/14	63965	C		09/19/2014	CASBO VENDOR SHOW		CONFERENCE AND TRAVEL 09/19/2014	Fiscal Services 63965	01.0	00000.0	00000	73002	5220	0005010	14-15		60.00	60.00
09/19/14	63966	C		09/19/2014	CALIFORNIA MATHEMATICS		CONFERENCE AND TRAVEL 09/19/2014	Linwood Howe Elementary 63966	01.0	90400.0	11100	21300	5220	2020000	14-15		350.00	350.00
09/19/14	63967	A		09/19/2014	CTB/MCGRAW-HILL CUSTOMER SERVICE		CONTRACTED SERVICES 09/19/2014	Special Projects 63967	01.0	00209.0	11100	10000	5810	0004030	14-15		2,200.00	2,200.00

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09/19/14	63968	C		09/19/2014	LACOE	CONFERENCE AND TRAVEL 09/19/2014	63968 Pupil Services	01.0	00000.0	00000	31400	5220	0004020	14-15		100.00	100.00
					LACOE											100.00	
09/19/14	63969	A		09/19/2014	SOLUTION TREE, LLC	INSTRUCTIONAL SUPPLIES 09/19/2014	63969 Educational Services	01.0	00000.0	00000	21000	4310	0004000	14-15		84.54	84.54
					SOLUTION TREE, LLC											84.54	
09/22/14	63970	A		09/22/2014	S.T.A.R. INC.	CONTRACTED SERVICES 09/22/2014	63970 La Ballona Elementary	01.0	60100.0	11100	27000	5810	2060000	14-15		144,623.10	144,623.10
					S.T.A.R. INC.											144,623.10	
09/22/14	63971	C		09/22/2014	CULVER CITY CHAMBER OF	ADVERTISING 09/22/2014	63971 Superintendent's Office	01.0	00000.0	00000	71000	5830	0001000	14-15		1,995.00	1,995.00
					CULVER CITY CHAMBER OF											1,995.00	
09/22/14	63972	C		09/22/2014	ASSOCIATION OF CALIFORNIA	MEMBERSHIPS 09/22/2014	63972 Educational Services	01.0	00000.0	00000	21000	5310	0004000	14-15		1,750.75	1,750.75
					ASSOCIATION OF CALIFORNIA											1,750.75	
09/22/14	63973	A	1	09/24/2014	MOBILE MODULAR MANAGEMENT	CONTRACTED SERVICES 09/22/2014	63973 Culver Park High School	25.0	00000.0	00000	85000	5610	5010000	14-15		6,600.00	6,600.00
					MOBILE MODULAR MANAGEMENT											6,600.00	
09/22/14	63974	A		09/22/2014	EMLIGHT DESIGN	REPAIRS - OTHER 09/22/2014	63974 Culver City High School	14.0	06205.0	00000	81100	5630	4010000	14-15		5,670.00	5,670.00
					EMLIGHT DESIGN											5,670.00	
09/24/14	63975	X	1	09/29/2014	AMAZON.COM	OFFICE SUPPLIES 09/24/2014	63975 Special Education	01.0	33100.0	57300	11100	4400	0004040	14-15		158.54	158.54
					AMAZON.COM											158.54	
09/29/14	63975A	A		09/29/2014	360 DYNAMIC TECHNOLOGY INC.	OFFICE SUPPLIES 09/29/2014	63975A Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	14-15		70.08	70.08
					360 DYNAMIC TECHNOLOGY INC.											70.08	

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09/24/14	63976	A		09/24/2014	IKEA	MISCELLANEOUS	Culver City Middle School 63976	01.0	00000.0	00000	27000	4400	3010001	14-15	67.24	67.24
							IKEA									67.24
09/24/14	63977	C		09/24/2014	DEPARTMENT OF SOCIAL SERVICES	LICENSE/FEES	Office of Child Development 63977	12.0	50253.0	85000	27000	5890	0000002	14-15	242.00	242.00
							DEPARTMENT OF SOCIAL SERVICES									242.00
09/24/14	63978	A		09/24/2014	APPLE INC.	COMPUTER SUPP/EQUIP	EI Marino 63978	01.0	00000.0	11100	10000	4410	2030001	14-15	10,493.28	10,493.28
							APPLE INC.									10,493.28
09/24/14	63979	A		09/24/2014	INSTRUCTURE, INC.	CONTRACTED SERVICES	Special Projects 63979	01.0	40350.0	00000	21000	5810	0004030	14-15	8,000.00	8,000.00
							INSTRUCTURE, INC.									8,000.00
09/23/14	63980	A		09/23/2014	DOZAR OFFICE FURNISHINGS	FURNITURE, OFFICE	Undistributed Bus Svcs/Genl Adm 63980	01.0	00000.0	00000	27000	4400	0000000	14-15	1,314.00	1,314.00
							DOZAR OFFICE FURNISHINGS									1,314.00
09/23/14	63981	A		09/23/2014	OFFICE DEPOT	OFFICE SUPPLIES	Farragut Elementary 63981	01.0	00000.0	11100	10000	4400	2050000	14-15	304.80	304.80
							OFFICE DEPOT									304.80
09/23/14	63982	C		09/23/2014	SYSTEM ONE BUSINESS	MAINTENANCE AGREEMENTS	Purchasing 63982	01.0	00000.0	00000	73000	5630	0005030	14-15	625.00	625.00
							SYSTEM ONE BUSINESS PRODUCTS, INC.									625.00
09/24/14	63983	A		09/24/2014	LAGUNA CLAY CO.	INSTRUCTIONAL SUPPLIES	Culver City High School 63983	01.0	00000.0	16001	10000	4310	4010000	14-15	3,000.00	3,000.00
							LAGUNA CLAY CO.									3,000.00
09/24/14	63984	C		09/24/2014	CULVER CITY BUS LINES	TRANSPORTATION SUPP/EQUIP/SERV	Transportation/H ome to School 63984	01.0	72300.0	00000	36000	5890	0005500	14-15	1,500.00	1,500.00
							CULVER CITY BUS LINES									1,500.00

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09/24/14	63985	A		09/24/2014	SAFEGUARD BUSINESS SYSTEMS	OFFICE SUPPLIES	Fiscal Services	01.0	00000.0	00000	73000	4350	0005010	14-15		320.30	320.30
						09/24/2014	63985										320.30
10/01/14	63986	A		10/01/2014	ENHANCED VISION	INSTRUCTIONAL SUPPLIES	Undistributed Selpa	01.7	65003.0	50500	22000	4310	0000000	14-15		651.53	651.53
						10/01/2014	63986										651.53
10/01/14	63987	A		10/01/2014	ENHANCED VISION	INSTRUCTIONAL SUPPLIES	Undistributed Selpa	01.7	65003.0	50500	22000	4310	0000000	14-15		651.53	651.53
						10/01/2014	63987										651.53
10/01/14	63988	A		10/01/2014	ENHANCED VISION	INSTRUCTIONAL SUPPLIES	Undistributed Selpa	01.7	65003.0	50500	22000	4310	0000000	14-15		651.53	651.53
						10/01/2014	63988										651.53
10/03/14	63989	A		10/03/2014	INDEPENDENT LIVING AIDS, LLC	INSTRUCTIONAL SUPPLIES	Undistributed Selpa	01.7	65003.0	50500	22000	4310	0000000	14-15		103.33	103.33
						10/03/2014	63989										103.33
10/01/14	63990	A		10/01/2014	HIMS INC.	COMPUTER SUPP/EQUIP	Undistributed Selpa	01.7	65003.0	50500	22000	4410	0000000	14-15		6,166.53	6,166.53
						10/01/2014	63990										6,166.53
10/01/14	63991	A		10/01/2014	PHONAK HEARING SYSTEMS	TEACHING AIDS	Undistributed Selpa	01.7	65003.0	50500	22000	4410	0000000	14-15		2,509.52	2,509.52
						10/01/2014	63991										2,509.52
10/01/14	63992	A		10/01/2014	PHONAK HEARING SYSTEMS	TEACHING AIDS	Undistributed Selpa	01.7	65003.0	50500	22000	4410	0000000	14-15		2,509.52	2,509.52
						10/01/2014	63992										2,509.52
10/01/14	63995	A		10/01/2014	INDEPENDENT LIVING AIDS, LLC	PHYSICAL THERAPY SUPP/EQUIP	Undistributed Selpa	01.7	65003.0	50500	22000	4400	0000000	14-15		114.22	114.22
						10/01/2014	63995										114.22

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10/01/14	63997	A		10/01/2014	CDW-G	COMPUTER SUPP/EQUIP 10/01/2014	Special Education 63997	01.0	33100.0	50010	27000	4410	0004040	14-15		458.51	458.51
10/01/14	63998	A		10/01/2014	MARY LARGE, Ph.D.	CONTRACT SERVICES RENDERED 10/01/2014	Special Education 63998	01.0	65000.0	57700	31200	5890	0004040	14-15		3,500.00	3,500.00
10/01/14	63999	A		10/01/2014	MICHAEL'S UNIFORMS	UNIFORMS 10/01/2014	Culver City High School 63999	01.0	96352.0	71100	10000	4310	4010000	14-15		1,445.41	1,445.41
10/01/14	64000	A		10/01/2014	LIGHTSPEED TECHNOLOGIES,	COMPUTER SUPP/EQUIP 10/01/2014	Office of Child Development 64000	12.0	50250.0	85000	27000	4410	0000002	14-15		1,053.94	1,053.94
09/25/14	64001	A		09/25/2014	D & D EDUCATION CONSULTANTS	CONTRACTED SERVICES 09/25/2014	Special Education 64001	01.0	33101.0	50010	27000	5810	0004040	14-15		5,000.00	5,000.00
09/29/14	64002	A		09/29/2014	AARDVARK CLAY & SUPPLIES	INSTRUCTIONAL SUPPLIES 09/29/2014	Culver City High School 64002	01.0	00000.0	16001	10000	4310	4010000	14-15		4,823.91	4,823.91
09/29/14	64006	A		09/29/2014	TECHNOLOGY UNLIMITED	MAINTENANCE AGREEMENTS 09/29/2014	Pupil Services 64006	01.0	00000.0	00000	31400	5630	0004020	14-15		1,000.00	1,000.00
10/01/14	64009	A		10/01/2014	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP 10/01/2014	La Ballona Elementary 64009	01.0	07395.0	11100	10000	4410	2060000	14-15		3,315.63	3,315.63
10/01/14	64011	A		10/01/2014	COMPLETE BUSINESS SYSTEMS	INSTRUCTIONAL SUPPLIES 10/01/2014	EI Marino 64011	01.0	00000.0	11100	10000	4310	2030001	14-15		4,164.86	4,164.86

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09/29/14	64014	A		09/29/2014	SHEA CUNNINGHAM	CONTRACTED SERVICES 09/29/2014	Undistributed Bus Svcs/Genl Adm 64014	01.0	90800.0	00000	27000	5810	0000000	14-15		20,000.00	20,000.00
							SHEA CUNNINGHAM									20,000.00	
09/29/14	64015	A		09/29/2014	MELROSEMAC, INC.	REPAIRS - OFFICE EQUIPMENT 09/29/2014	Culver Park High School 64015	01.0	07395.0	32000	10000	5630	5010000	14-15		212.09	212.09
							MELROSEMAC, INC.									212.09	
10/02/14	64016	A		10/03/2014	HENRY SCHEIN, INC.	OFFICE SUPPLIES 10/02/2014	Human Resources 64016	01.0	00000.0	00000	74000	4350	0003000	14-15		628.19	628.19
							HENRY SCHEIN, INC.									628.19	
10/03/14	64018	A		10/03/2014	PARVIZ PRINTING COMPANY, INC.	PRINTING SERVICES 10/03/2014	Human Resources 64018	01.0	00000.0	00000	74000	4350	0003000	14-15		700.80	700.80
							PARVIZ PRINTING COMPANY, INC.									700.80	
10/03/14	64019	A		10/03/2014	LBI - BOYD	OFFICE SUPPLIES 10/03/2014	Farragut 64019	01.0	00000.0	11100	10000	4400	2050001	14-15		304.95	304.95
							LBI - BOYD									304.95	
10/01/14	64020	A		10/01/2014	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP 10/01/2014	Resource Specialists 64020	01.0	56400.0	00000	39000	4410	0004026	14-15		1,671.44	1,671.44
							DELL COMPUTER CORP.									1,671.44	
10/01/14	64023	A		10/01/2014	COMPLETE BUSINESS SYSTEMS	OFFICE SUPPLIES 10/01/2014	Farragut 64023	01.0	00000.0	00000	27000	4350	2050001	14-15		1,756.16	1,756.16
							COMPLETE BUSINESS SYSTEMS									1,756.16	
10/01/14	64024	A		10/01/2014	TROXELL COMMUNICATIONS	OFFICE SUPPLIES 10/01/2014	Farragut 64024	01.0	00000.0	00000	27000	4350	2050001	14-15		457.71	457.71
							TROXELL COMMUNICATIONS									457.71	
10/03/14	64027	A		10/03/2014	ATKINSON, ANDELSON, LOYA,	LEGAL SERVICES 10/03/2014	Business Services 64027	01.0	00000.0	00000	73000	5820	0005000	14-15		20,000.00	20,000.00
							ATKINSON, ANDELSON, LOYA,									20,000.00	
10/03/14	64030	A		10/03/2014	CLEAR THE CLEARINGHOUSE	CONFERENCE AND TRAVEL 10/03/2014	Culver City High School 64030	01.0	07395.0	11100	10000	5220	4010000	14-15		200.00	200.00
							Culver City High School									200.00	

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10/03/2014						10/03/2014	64030	CLEAR THE CLEARINGHOUSE								200.00	
10/01/14	64031	A		10/01/2014	CDW-G	COMPUTER SUPP/EQUIP	Culver City Middle School 64031	01.0	00000.0	11100	10000	4410	3010001	14-15		233.26	
10/01/2014						10/01/2014	64031	CDW-G								233.26	
10/01/14	64032	A		10/01/2014	BARNES & NOBLE BOOKSELLERS	BOOKS	Special Projects	01.0	31850.0	11100	10000	4210	0004030	14-15		940.49	
10/01/2014						10/01/2014	64032	BARNES & NOBLE BOOKSELLERS								940.49	
10/01/14	64034	A		10/01/2014	US GAMES	INSTRUCTIONAL SUPPLIES	E/Rincon	01.0	00000.0	11100	10000	4310	2040001	14-15		91.03	
10/01/2014						10/01/2014	64034	US GAMES								91.03	
10/02/14	64036	A		10/02/2014	WILL GEER'S THEATRICUM	FIELD TRIPS	E/Marino Language	01.0	42030.0	11100	10000	5816	2030000	14-15		626.34	
10/02/2014						10/02/2014	64036	WILL GEER'S THEATRICUM BOTANICUM								626.34	
10/01/14	64037	A		10/01/2014	ARLINE BELL	LEGAL SERVICES	Special Education	01.0	65000.0	57700	27000	5820	0004040	14-15		5,500.00	
10/01/2014						10/01/2014	64037	ARLINE BELL								5,500.00	
10/03/14	64039	A		10/03/2014	CHASE CARD SERVICES	CATERING SERVICES	Superintendent's Office	01.0	00000.0	00000	71000	4310	0001000	14-15		36.77	
10/03/2014						10/03/2014	64039	CHASE CARD SERVICES								36.77	
									01.0	00000.0	00000	5220	0005000	14-15		26.89	
									01.0	00000.0	00000	5220	0003000	14-15		26.89	
									01.0	00000.0	00000	5310	0001000	14-15		64.02	
									01.0	00000.0	00000	4310	0001000	14-15		125.40	
									01.0	00000.0	00000	5630	0001000	14-15		318.00	
									01.0	00000.0	00000	4321	0001000	14-15		6.95	
									01.0	00000.0	00000	5220	0001000	14-15		7.89	
									01.0	00000.0	00000	5630	0001000	14-15		93.23	

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10/03/14	64039	A		10/03/2014	CHASE CARD SERVICES	CATERING SERVICES	Superintendent's Office	01.0	00000.0	00000	71000	5890	0001000	14-15		0.23	
							Human Resources	01.0	00000.0	00000	74000	5220	0003000	14-15		7.89	
							Superintendent's Office	01.0	00000.0	00000	71000	5310	0001000	14-15		18.75	
						CONFERENCE AND TRAVEL		01.0	00000.0	00000	71000	4321	0001000	14-15		23.71	
						CATERING SERVICES	Business Services	01.0	00000.0	00000	71000	5220	0001000	14-15		26.89	
						MEMBERSHIPS	Superintendent's Office	01.0	00000.0	00000	73001	5220	0005000	14-15		7.89	
						CONFERENCE AND TRAVEL		01.0	00000.0	00000	71000	5890	0001000	14-15		0.63	
						FACILITIES LEASE		01.0	00000.0	00000	71000	4310	0001000	14-15		0.80	
							Business Services	01.0	00000.0	00000	73001	5220	0005000	14-15		493.74	
							Superintendent's Office	01.0	00000.0	00000	71000	4321	0001000	14-15		93.34	
							Human Resources	01.0	00000.0	00000	74000	5220	0003000	14-15		105.89	
							Superintendent's Office	01.0	00000.0	00000	71000	5310	0001000	14-15		105.89	
								01.0	00000.0	00000	71000	5630	0001000	14-15		252.04	
								01.0	00000.0	00000	71000	5890	0001000	14-15		1,252.07	
								01.0	00000.0	00000	71000	4310	0001000	14-15		3.14	
						FEES, LICENSE		01.0	00000.0	00000	71000	4321	0001000	14-15		1.25	
								01.0	00000.0	00000	71000	4321	0001000	14-15		0.24	
							Business Services	01.0	00000.0	00000	71000	5220	0001000	14-15		0.27	
							Human Resources	01.0	00000.0	00000	73001	5220	0005000	14-15		0.27	
							Superintendent's Office	01.0	00000.0	00000	74000	5220	0003000	14-15		0.27	
							Superintendent's Office	01.0	00000.0	00000	71000	5310	0001000	14-15		0.63	

Stat: P=Pending, A=Active, C=Completed, X=Canceled \* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. 17  
Run Date: 10/04/2014  
Run Time: 04:02:30AM  
FY: 14-15  
**WEEKLY**

Report ID: LAPO009C  
District: 64444  
Purchase Orders/Buyouts To The Board for Ratification From : 9/14/2014 To 10/4/2014  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
10/03/14	64039	A		10/03/2014	CHASE CARD SERVICES	FEEES, LICENSE	Superintendent's Office	01.0	00000.0	00000	71000	5630	0001000	14-15		3.17	
						INSTRUCTIONAL SUPPLIES		01.0	00000.0	00000	71000	5890	0001000	14-15		0.01	
							Business Services	01.0	00000.0	00000	71000	4310	0001000	14-15		194.69	
							Human Resources	01.0	00000.0	00000	71000	4321	0001000	14-15		36.81	
							Superintendent's Office	01.0	00000.0	00000	71000	5220	0001000	14-15		41.75	
							Business Services	01.0	00000.0	00000	73001	5220	0005000	14-15		41.75	
							Human Resources	01.0	00000.0	00000	74000	5220	0003000	14-15		41.75	
							Superintendent's Office	01.0	00000.0	00000	71000	5310	0001000	14-15		99.39	
								01.0	00000.0	00000	71000	5630	0001000	14-15		493.71	
								01.0	00000.0	00000	71000	5890	0001000	14-15		1.24	
						MEMBERSHIPS		01.0	00000.0	00000	71000	4310	0001000	14-15		99.28	
								01.0	00000.0	00000	71000	4321	0001000	14-15		18.77	
							Business Services	01.0	00000.0	00000	71000	5220	0001000	14-15		21.29	
							Human Resources	01.0	00000.0	00000	73001	5220	0005000	14-15		21.29	
							Superintendent's Office	01.0	00000.0	00000	74000	5220	0003000	14-15		21.29	
								01.0	00000.0	00000	71000	5310	0001000	14-15		50.69	
								01.0	00000.0	00000	71000	5630	0001000	14-15		251.76	
																<b>4,646.40</b>	
10/03/14	64040	A		10/03/2014	FLIPPEN GROUP	CONFERENCE AND TRAVEL	Culver City High School	01.0	02222.0	11100	10000	5220	4010000	14-15		1,498.50	
								01.0	07395.0	11100	10000	5220	4010000	14-15		751.50	
																	<b>2,250.00</b>
10/03/14	64041	A		10/03/2014	JOSEPHSON INSTITUTE OF	CONFERENCE AND TRAVEL	Culver City High School	01.0	07395.0	11100	10000	5220	4010000	14-15		1,650.00	

Stat: P=Pending, A=Active, C=Completed, X=Canceled \* Prior Year Payments

**Board List Purchase Order Report**  
**CULVER CITY UNIFIED SD**

Report ID: LAPO009C  
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 9/14/2014 To 10/4/2014  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Page No. 18  
 Run Date: 10/04/2014  
 Run Time: 04:02:30AM  
 FY: 14-15  
**WEEKLY**

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
10/03/14	64042	A		10/03/2014	CASC CONFERENCE	CONFERENCE AND TRAVEL	64041	01.0	07395.0	00000	27000	5220	3010000	14-15		698.00	1,650.00
09/16/14	64712	A		09/16/2014	ERIC PRICE	CONTRACTED SERVICES	64042	01.0	00000.0	16002	10000	5850	3010000	14-15		16,150.00	16,150.00
09/16/14	64714	A		09/16/2014	MELIKA SAMIEIVAFA	CONTRACTED SERVICES	64712	01.0	33101.0	57700	31100	5850	0004040	14-15		7,280.00	7,280.00
09/29/14	64715	A		09/29/2014	ROSA MALDONADO	CONTRACTED SERVICES	64714	01.0	33101.0	57700	31100	5850	0004040	14-15		4,800.00	4,800.00
09/30/14	64717	A		09/30/2014	MICHAEL SHILEYFER	CONTRACTED SERVICES	64715	01.0	65000.0	57500	11360	5850	0004040	14-15		81,900.00	81,900.00
09/29/14	64718	A		09/29/2014	IDA SPENCER	CONTRACTED SERVICES	64717	01.0	33101.0	57700	31100	5850	0004040	14-15		5,988.00	5,988.00
09/30/14	64722	A		09/30/2014	YOUNG STORYTELLERS	CONTRACTED SERVICES	64718	01.0	90127.0	11100	10000	5850	0000000	14-15		5,000.00	5,000.00
09/30/14	64725	A		09/30/2014	MARGARET ALARCON	CONTRACTED SERVICES	64722	01.0	00000.0	16003	10000	5850	2030000	14-15		18,700.00	18,700.00
09/30/14	64727	A		09/30/2014	ZOOGA YOGA LLC	CONTRACTED SERVICES	64725	01.0	00000.0	16002	10000	5850	3010000	14-15		1,206.10	1,206.10

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

**Board List Purchase Order Report**  
**CULVER CITY UNIFIED SD**

Page No. 19  
 Run Date: 10/04/2014  
 Run Time: 04:02:30AM  
 FY: 14-15  
**WEEKLY**

Report ID: LAPO009C  
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 9/14/2014 To 10/4/2014  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
09/30/2014							64727	ZOOGA	YOGA	LLC						1,206.10	

Total by District : 64444      1,293,732.67      1,293,732.67

End of Report LAPO009C

**NONPUBLIC SCHOOLS:**

**APPROVED YTD: \$1,101,643.00**

# BOARD REPORT

10/14/14

9.3

## 9.3 Approval is Recommended for Acceptance of Gifts – Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property. The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
CCUSD	Sony Pictures Entertainment, Inc. \$18,000.00 For Visual Arts Programs
Culver City Middle School	Ms. Allison Brush HP Officejet Pro Printer for classroom use  Mr. & Mrs. Jay Coury Dell flat screen monitor for technology program
Office of Child Development	Mr. & Mrs. Peter Lenkey Outdoor shade canopy
Culver City Adult School	Ms. Margery Dickens Two Books for Transition Program
El Marino School	Mr. Addison Pan 30 reams of paper for office and classrooms

RECOMMENDED MOTION: That the Board accept with appreciation the gifts listed.

Moved by:

Seconded by:

Vote:



**BOARD REPORT**

**9.4 Financial Implication for Certificated Services Report No. 5**

Total Fiscal Impact per Funding Source:

Booster Club	\$ 2,955.00
BTSA	\$ 8,974.31
Common Core	\$ 131.92
Fee Based – Adult School	\$ 6,136.56
General Fund	\$ 94,399.08
Special Education	\$ 439.08
Student Achievement	\$ 150.76
Summer Enrichment-Adult School	\$ 11,232.60
Title I	\$ 11,193.93

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 5**

I. Authorization and Ratification of Employment

A. Year-One Probationary Teacher – Middle School

Effective October 6, 2014

Funding Source: General Fund

Total Cost: \$30,957.33

1. Halloran, Christina                      80% Social Science

B. Temporary Teacher – Middle School

Effective October 9, 2014 through February 27, 2015

Funding Source: General Fund

Total Cost: \$22,359.65

1. Harr, Amelia                              English Teacher

C. Teacher Earning Tenure

Effective August 20, 2014

1. Capillo, Brianna

D. Fee Based Teachers – Adult School

Effective September 23, 2014 through December 12, 2014 at \$37.88 per hour, not to exceed stated hours per week

Funding Source: Fee Based

Total Cost: \$3,636.48

1. Albert, Deborah                      Sewing                                      3 hours per week
2. Jones, Stephen                      Oil Painting                                2.5 hours per week
3. Sikorski, Patricia                    Music                                        2.5 hours per week

E. Fee Based Teachers – Adult School, Tennis

Effective September 27, 2014 through December 12, 2014 at \$37.88 per hour, not to exceed stated hours per week

Funding Source: Fee Based

Total Cost: \$1,666.72

1. Ramirez, Vincent                      4 hours per week

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 5 – Page 2**

I. Authorization and Ratification of Employment - Continued

F. Fee Based Teachers – Adult School

Effective October 1, 2014 through December 12, 2014 at \$37.88 per hour, not to exceed stated hours per week

Funding Source: Fee Based

Total Cost: \$833.36

1. Stein, Eileen 2 hours per week

G. Home Teacher – District Office

Effective September 25, 2014 at \$42.15 per hour, not to exceed 5 hours per day, work as needed

Funding Source: General Fund

1. Daniels Hernandez, Philip

H. Substitute Teacher – Adult School

Effective October 9, 2014 at \$37.88 per hour, work as needed

Funding Source: ADA

1. Light, Ruth

I. Substitute Teacher – District Office

Effective per date listed at \$134.62 daily rate, on-call when needed, \$172.30 on 21<sup>st</sup> day

Funding Source: General Fund

- |    |                  |                              |
|----|------------------|------------------------------|
| 1. | Brooks, Dana     | Effective October 1, 2014    |
| 2. | Greaves, Barbara | Effective October 1, 2014    |
| 3. | Kaplan, Jeffrey  | Effective October 1, 2014    |
| 4. | Miller, Phaedra  | Effective October 1, 2014    |
| 2. | Thomas, Karla    | Effective October 1, 2014    |
| 2. | Welsh, Harrison  | Effective September 17, 2014 |

J. Extra Assignment – District Office, Common Core Assessments

Effective August 4, 2014 at \$37.69 per hour, not to exceed 3.5 hours

Funding Source: Common Core

Total Cost: \$131.92

1. O'Daniel, Sharon

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 5 – Page 3**

**I. Authorization and Ratification of Employment - Continued**

**K. Extra Assignment – Various Sites, Beginning Teachers’ BTSA Support  
Effective October 1, 2014 through June 1, 2015 at stated \$700.00 per teacher providing support  
Funding Source: BTSA  
Total Cost: \$8,400.00**

1.	Horiba, Alice	El Marino	3 teachers	\$2,100.00
2.	Laetz, Diane	CCHS	1 teacher	\$ 700.00
3.	Siegel, Steven	El Marino	3 teachers	\$2,100.00
4.	Snyder, Rachel	CCHS	2 teachers	\$1,400.00
5.	Tarvyd, Katherine	CCHS	1 teacher	\$ 700.00
6.	Takahashi, Ai	CCMS	2 teachers	\$1,400.00

**L. Extra Assignment – Farragut, BTSA Professional Development  
Effective October 13, 2014 at stated hourly rate of pay based on per diem, not to exceed one’s day  
pay per teacher  
Funding Source: General Funds - BTSA  
Total Cost: \$574.31**

1.	Dowdall, Keely	\$42.85 per hour
2.	Daniels, Philip	\$54.22 per hour
3.	Jeong, Susan	\$46.78 per hour
4.	Sato, Akiko	\$48.70 per hour

**M. Extra Assignment – Middle School, After School Math Tutoring  
Effective September 15, 2014 through June 12, 2015 at \$37.69 per hour, not to exceed  
stated hours per week per teacher  
Funding Source: Title I  
Total Cost: \$11,193.93**

1.	Azad, Mark	2 hours	5.	Goffredo, Ashley	1 hour
2.	Balogun, Tayo	1 hour	6.	Vandever, Emily	1 hour
3.	Berberich, Carol	1 hour	7.	Wilcox, Kelley	2 hours
4.	Fairfield, Kristin	1 hour			

**N. Extra Assignment – Middle School, Back to School Night Long Term Substitute Coverage  
Effective September 17, 2014 at \$37.69 per hour, not to exceed 2 hours per teacher  
Funding Source: Student Achievement  
Total Cost: \$150.76**

1. Blum, Jeremy
2. Guthrie, Jennifer

BOARD REPORT

9.4 Certificated Personnel Services Report No. 5 – Page 4

I. Authorization and Ratification of Employment - Continued

O. Extra Assignment – Middle School, Special Needs Student Field Trip Chaperone  
Effective May 24, 2014 at \$36.59 per hour, not to exceed 12 hours  
Funding Source: Special Education  
Total Cost: \$439.08

1. Hernandez, Valerie

P. Extra Assignment – High School, Before & After School Peer Tutoring  
Effective August 25, 2014 through June 12, 2015 at \$37.69 per hour, not to exceed 20 hours  
per month per teacher  
Funding Source: General Fund  
Total Cost: \$37,690.00

1. Dien, Jerod                      3. Hudson, Deborah                      5. Ta, Jenny  
2. Fontijn, Mariah                4. Scherling, Katherine

Q. Extra Assignment – High School, Link Crew Student Activity  
Effective September 8, 2014 through September 12, 2014 at \$37.69 per hour, not to exceed  
25 hours per teacher  
Funding Source: General Fund  
Total Cost: \$2,826.75

1. De Armond, Melanie                      3. Novick, Jill  
2. Malla, Aravind

R. Extra Assignment – High School, Boys' Soccer Assistant Coach  
Effective November 17, 2014 through February 12, 2015 at \$2,955.00 stipend  
Funding Source: Booster Club  
Total Cost: \$2,955.00

1. Sullivan, Bryan

S. Extra Assignment – High School, Long Term Substitute Coverage Back to School Night  
Effective October 1, 2014 at \$37.69 per hour, not to exceed 3 hours per teacher  
Funding Source: General Fund  
Total Cost: \$565.35

1. Brandt, Michael                      4. Schuchman, Alan  
2. Halloran, Christina                5. Tatum, Charles  
3. Rothenberg, Philip

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 5 – Page 5**

**I. Authorization and Ratification of Employment - Continued**

T. Extra Assignment – Adult School, Department Staff Meetings  
Effective September 8, 2014 through June 19, 2015 at stated hourly rate of pay, not to exceed  
20 hours per teacher  
Funding Source: Summer Enrichment  
Total Cost: \$11,232.60

1.	Blum-Mitzman, Rochelle	\$57.72	6.	Indenbaum, Richard	\$57.72
2.	Dickens, Margery	\$57.72	7.	Moynahan, Daniel	\$57.72
3.	Halasz, Rita	\$57.72	8.	Navas, Sydney	\$57.72
4.	Hernandez, Jose	\$57.72	9.	Stiehl, Michele	\$42.15
5.	Horowitz, Rena	\$57.72	10.	Wheeler, Bradley	\$57.72

**II. Correction of Previously Approved Item**

1. Regional Occupational Program Counselor – High School  
Previously board approved on Board Report #4, item R  
Effective August 20, 2014 through June 25, 2014  
Funding Source: LACOROP-CTE  
Total Cost: \$90,945.79

a. Madrid, Adrienne  
Beginning Date Correction  
From: August 20, 2014  
To: August 7, 2014

2. Leaves  
Previously approved on Board Report #2; item III, #3  
a. King, Monika  
Leave Type Correction  
Was: Part-Time Personal Leave of Absence Without Pay  
To: Part-Time Child Care Leave Without Pay  
Effective August 20, 2014 through June 12, 2015  
Working 60% Assignment

**III. Recission of Assignments**

1. Extra Assignment – High School, Peer Tutoring  
Effective August 25, 2014 through June 12, 2015 at \$37.69 per hour, not to exceed 6 hours  
Funding Source: General Fund  
Total Cost: \$452.28

a. Fontijn, Mariah



BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 5

Total Funding Fiscal Impact:

Adult School Total:	\$1,119.00 \$30.37 per hour, as needed \$19.55 per hour, as needed
CCHS Booster Club Total:	\$4,455.00
General Fund Total:	\$55,866.46 \$9.98 per hour, as needed \$9.00 per hour, as needed
Panther Partners Total:	\$3,769.00
Student Achievement Total:	\$60.22



BOARD REPORT

9.5 Classified Personnel Services Report No. 5

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Campos, Josie  
Senior Office Assistant  
Middle School – Extra Assignment –  
ELAC Meeting Translator  
Not to exceed 1 hour  
Funding Source: Student Achievement  
Effective September 17, 2014  
Range 19 – \$22.18 per hour  
Total Cost: \$22.18

B. Instructional Assistants

1. Dordoni, Alicia  
Instructional Assistant – Bilingual  
High School – Extra Assignment  
IEP Translator  
Not to exceed 10 hours  
Funding Source: General Fund  
Effective September 16, 2014 through  
June 12, 2015  
Range 16 – \$19.02 per hour  
Total Cost: \$190.20
2. Lopez, Maria  
Instructional Assistant – Bilingual  
High School – Extra Assignment  
IEP Translator  
Not to exceed 10 hours  
Funding Source: General Fund  
Effective September 16, 2014 through  
June 12, 2015  
Range 16 – \$19.02 per hour  
Total Cost: \$190.20
3. Castañeda, Margarita  
Instructional Assistant – Bilingual  
Middle School – Extra Assignment  
Back to School Translator  
Not to exceed 2 hours  
Funding Source: Student Achievement  
Effective September 17, 2014  
Range 16 – \$19.02 per hour  
Total Cost: \$38.04

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

B. Instructional Assistants – continued

4. Diaz, Gaby Instructional Assistant – Bilingual  
La Ballona – Extra Assignment  
IEP Translator  
Not to exceed 25 hours  
Funding Source: General Fund  
Effective September 19, 2014 through  
June 12, 2015  
Range 16 – \$19.02 per hour  
Total Cost: \$475.50
5. Gibbs, Shauna Substitute Instructional Assistant  
Adult School  
Funding Source: Adult School  
Effective September 25, 2014  
Hourly, as needed – \$19.55 per hour
6. Instructional Assistant – Adult School  
Adult School – Extra Assignment – Department Staff Meetings  
Not to exceed 20 hours  
Funding Source: Adult School  
Effective September 8, 2014 through June 19, 2015  
Total Cost: \$1,119.00
- |    |                   |          |                  |
|----|-------------------|----------|------------------|
| a. | Blumenfeld, Joann | Range 17 | \$19.55 per hour |
| b. | Chavez, Miranda   | Range 17 | \$16.85 per hour |
| c. | Lopez, Jose       | Range 17 | \$19.55 per hour |

C. Adult School Lecturers

1. Wise Finkelstein, Tracey Temporary Adult School Lecturer  
Adult School  
Funding Source: Adult School  
Effective September 30, 2014  
Hourly, as needed – \$30.37 per hour

D. Coaches

1. Wallace, Devaughn Temporary Assistant Football Coach  
High School  
Funding Source: CCHS Booster Club  
Effective October 2, 2014 through  
November 7, 2014  
Stipend of \$1,000.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

D. Coaches – continued

2. Wallace, Kandyce  
Temporary Spirit Squad Coach  
Middle School  
Funding Source: General Fund  
Effective August 20, 2014 through  
June 12, 2015  
Stipend of \$2,476.00
3. Eskridge, Adam  
Temporary Boys' Basketball Coach  
High School  
Funding Source: General Fund – Athletics  
Effective November 17, 2014 through  
February 12, 2015  
Stipend of \$4,020.00
4. Flynn, Ryan  
Temporary Boys' Assistant Basketball Coach  
High School  
Funding Source: General Fund – Athletics  
Effective November 17, 2014 through  
February 12, 2015  
Stipend of \$3,156.00
5. Huezo, Derrick  
Temporary Boys' Assistant Basketball Coach  
High School  
Funding Source: General Fund – Athletics  
Effective November 17, 2014 through  
February 12, 2015  
Stipend of \$3,156.00
6. Goodwin, Gary  
Temporary Boys' Assistant Basketball Coach  
High School  
Funding Source: General Fund – Athletics  
Effective November 17, 2014 through  
February 12, 2015  
Stipend of \$3,156.00
7. Anderson, Julian  
Temporary Girls' Basketball Coach  
High School  
Funding Source: General Fund – Athletics  
Effective November 17, 2014 through  
February 12, 2015  
Stipend of \$4,020.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

D. Coaches – continued

- |     |                      |   |
|-----|----------------------|---|
| 8.  | Kitabayashi, Mark    | Temporary Girls' Assistant Basketball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective November 17, 2014 through<br>February 12, 2015<br>Stipend of \$1,500.00 |
| 9.  | Montez, Glenn        | Temporary Girls' Assistant Basketball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective November 17, 2014 through<br>February 12, 2015<br>Stipend of \$2,000.00 |
| 10. | Kitabayashi, Kristyn | Temporary Girls' Assistant Basketball Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective November 17, 2014 through<br>February 12, 2015<br>Stipend of \$1,312.00 |
| 11. | Nakayama, Tom        | Temporary Girls' Assistant Basketball Coach<br>High School<br>Funding Source: CCHS Booster Club<br>Effective November 17, 2014 through<br>February 12, 2015<br>Stipend of \$500.00          |
| 12. | Dordoni, Nestor      | Temporary Girls' Water Polo Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective November 17, 2014 through<br>February 12, 2015<br>Stipend of \$4,000.00           |
| 13. | Dordoni Jr., Nestor  | Temporary Girls' Assistant Water Polo Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective November 17, 2014 through<br>February 12, 2015<br>Stipend of \$2,955.00 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 5

I. Authorization, Approval & Ratification of Employment – continued

D. Coaches – continued

- |     |                    |   |
|-----|--------------------|---|
| 14. | Espeleta, Luis     | Temporary Boys' Soccer Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective November 17, 2014 through<br>February 12, 2015<br>Stipend of \$4,000.00            |
| 15. | Ake, Victor        | Temporary Boys' Assistant Soccer Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective November 17, 2014 through<br>February 12, 2015<br>Stipend of \$2,955.00  |
| 16. | Castillo, Edgar    | Temporary Boys' Assistant Soccer Coach<br>High School<br>Funding Source: CCHS Booster Club<br>Effective November 17, 2014 through<br>February 12, 2015<br>Stipend of \$2,955.00         |
| 17. | Mair, Scott        | Temporary Girls' Soccer Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective November 17, 2014 through<br>February 12, 2015<br>Stipend of \$4,000.00           |
| 18. | Cveyich, Elizabeth | Temporary Girls' Assistant Soccer Coach<br>High School<br>Funding Source: General Fund – Athletics<br>Effective November 17, 2014 through<br>February 12, 2015<br>Stipend of \$2,955.00 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 6

I. Authorization, Approval & Ratification of Employment – continued

E. Noon Duty Supervisors

1. Cady, Angie  
Temporary Noon Duty Supervisor  
El Marino – Hourly, as needed  
Funding Source: General Fund  
Effective September 29, 2014 through  
June 12, 2015  
Total Cost: \$9.98 per hour, as needed
2. Gelin, Lakisha  
Temporary Noon Duty Supervisor  
Linwood Howe – Hourly, as needed  
Funding Source: General Fund  
Effective September 18, 2014 through  
June 12, 2015  
Total Cost: \$9.98 per hour, as needed
3. Pelton, Doug  
Temporary Noon Duty Supervisor  
Linwood Howe – Hourly, as needed  
Funding Source: General Fund  
Effective August 25, 2014 through  
June 12, 2015  
Total Cost: \$9.98 per hour, as needed

F. Stipend Assignments

1. Gourley, Steve  
Temporary After-School Instructor  
Middle School – Panther Partners Program  
Not to exceed 13 hours  
Funding Source: Panther Partners  
Effective September 15, 2014 through  
December 1, 2014  
Stipend of \$37.69 per hour  
Total Cost: \$489.97
2. Jacobs, Josh  
Temporary After School Instructor  
Middle School – Panther Partners Program  
Not to exceed 40 hours  
Funding Source: Panther Partners  
Effective September 15, 2014 through  
January 23, 2015  
Stipend of \$37.69 per hour  
Total Cost: \$1,507.60

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 7

I. Authorization, Approval & Ratification of Employment – continued

F. Stipend Assignments – continued

3. Heinecken-Mora, Karol  
Temporary After School Instructor  
Middle School – Panther Partners Program  
Not to exceed 16 hours  
Funding Source: Panther Partners  
Effective September 15, 2014 through  
January 23, 2015  
Stipend of \$37.69 per hour  
Total Cost: \$603.04
4. Perea, Claudia  
Temporary After School Instructor  
Middle School – Panther Partners Program  
Not to exceed 16 hours  
Funding Source: Panther Partners  
Effective September 15, 2014 through  
January 23, 2015  
Stipend of \$37.69 per hour  
Total Cost: \$603.04
5. Wise Finkelstein, Tracey  
Temporary After School Instructor  
Middle School – Panther Partners Program  
Not to exceed 15 hours  
Funding Source: Panther Partners  
Effective September 15, 2014 through  
January 23, 2015  
Stipend of \$37.69 per hour  
Total Cost: \$565.35

G. Student Helpers

1. Mercado, Sean Anthony  
Student Helper – Workability  
Location outside of district  
Funding Source: General Fund – Special Ed  
Effective September 25, 2014  
Hourly, as needed – \$9.00 per hour
2. Martinez Escalante, Raul  
Student Helper – Workability  
Location outside of district  
Funding Source: General Fund – Special Ed  
Effective October 7, 2014  
Hourly, as needed – \$9.00 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 8

II. Authorization, Approval & Ratification of Change of Assignment

1. Carrillo, Maritza  
From: Substitute Instructional Assistant  
District Office  
To: Instructional Assistant – Special  
Education  
La Ballona  
3 hours per day, school year  
Funding Source: General Fund – Special Ed  
Effective October 1, 2014  
Range 14 – \$15.74 per hour  
Total Cost: \$9,349.56

III. Authorization, Approval & Ratification of Resignations

1. McGlinchey, Elizabeth  
Executive Assistant  
District Office – Educational Services  
8 hours per day, 12 months per year  
Retirement  
Funding Source: General Fund  
Effective December 30, 2014  
Confidential Salary – \$4,925.59 per month

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 5

Moved by:

Seconded by:

Vote:



## BOARD REPORT

10/14/14

9.6

### 9.6 Approval is Recommended for the Williams Quarterly Report on Uniform Complaints

As a result of the Valenzuela/CAHSEE lawsuit settlement and Williams Legislation, a uniform complaint report summary must be submitted quarterly to the Board of Education and the Los Angeles County Office of Education. The summary for the reporting period of July 1, 2014 through September 30, 2014 is presented here for Board approval. There was one complaint filed and resolved during this period.

RECOMMENDED MOTION:

That the Board approve the Williams Quarterly Report on Uniform Complaints for the reporting period of July 1, 2014 through September 30, 2014.

Moved by:

Seconded by:

Vote:



**Los Angeles County  
Office of Education**  
Leading Educators • Supporting Students  
Serving Communities

**Williams/Valenzuela/CAHSEE Lawsuit Settlement  
Quarterly Report on Uniform Complaints 2014 - 2015**

District Name: Culver City USD

Date: Oct. 14, 2014

Person completing this form: Kevin Kronfeld

Title: Coord.-St/Fed Programs

Quarter covered by this report (check one below):

- 1st QTR      July 1 to September 30      Due    Oct. 18, 2013 *2014*
- 2nd QTR      October 1 to December 31      Due    Jan. 17, 2014 *2015*
- 3rd QTR      January 1 to March 31      Due    Apr. 18, 2014 *2015*
- 4th QTR      April 1 to June 30      Due    Jul. 18, 2014 *2015*

Date for information to be reported publicly at governing board meeting: October 14, 2014

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	1	1	0
Teacher Vacancy and Misassignment	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>0</b>

Print Name of District Superintendent David LaRose

Signature of District Superintendent \_\_\_\_\_ Date Oct. 14, 2014

Return the **Quarterly Summary** to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Kirit Chauhan, Williams Settlement Legislation  
9300 Imperial Highway, ASM/Williams ECW 284  
Downey, CA 90242

Telephone: (562) 803-8227  
FAX: (562) 803-8325  
E-Mail: Chauhan\_Kirit@lacoed.edu

BOARD REPORT

10/14/14

9.7

9.7 **Approval is Recommended for the CCHS Girls Basketball Team to Participate in a Tournament in Las Vegas, Nevada, December 27-30, 2014**

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students. Board Policy 4133 states that all out-of-state travel must have Board approval.

Culver City High School requests approval for the girls basketball team to participate in the Girls Varsity Basketball Tournament in Las Vegas, Nevada, December 27–30, 2014. There will be approximately 15 students attending, chaperoned by three coaches and approximately 15-20 parents. Expenses will be funded through the Girls Basketball Booster Team account and the ASB Athletic Girls Basketball account.

Recommended Motion: That the Board approve the CCHS Girls Basketball Team to Participate in a Tournament in Las Vegas, Nevada, December 27-30, 2014.

Moved by:                      Seconded by:

Vote:

## BOARD REPORT

10/14/14

9.8

9.8 **Approval is Recommended for CCHS Asst. Principal Tina Gross, and Teachers Chloe Park and Kathy Fu to Attend the “Capturing Kids Hearts” Conference in Salado, Texas, October 21-23, 2014**

Board Policy 4133 states that all out-of-state travel must have Board approval.

Culver City High School Asst. Principal and two teachers request approval to attend the “Capturing Kids Hearts” Conference in Salado, Texas. This yearly conference is a three day professional development that provides skills and strategies to help teachers inspire students to achieve higher levels of success. Conference, travel and substitute expenses will be paid through School Achievement funds.

Recommended Motion:                      That the Board approve CCHS Asst. Principal Tina Gross, and teachers Chloe Park and Kathy Fu to Attend the “Capturing Kids Hearts” Conference in Salado, Texas, October 21-23, 2014.

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

**10/14/14**

**9.9**

**9.9 Approval is Recommended for CCHS Counselor Candice Mackey to Visit Arizona State University, Phoenix, Arizona, October 30-31, 2014**

Board Policy 4133 states that all out-of-state travel must have Board approval.

Culver City High School Counselor Candice Mackey requests approval to visit Arizona State University. Ms. Mackey was invited to visit all 4 campus locations in Phoenix to learn about the programs and meet students in support of college and career counseling at Culver City High School. All expenses will be paid by Arizona State University.

Recommended Motion:                      That the Board approve CCHS Counselor Candice Mackey to Visit Arizona State University, Phoenix, Arizona, October 30-31, 2014.

Moved by:                                      Seconded by:

Vote:

## BOARD REPORT

10/14/14

9.10

### 9.10 Approval is Recommended for El Rincon 5<sup>th</sup> Grade Students to Attend the LACOE Outdoor Science and Conservation Education Program, November 12-13, 2014

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students.

Mr. Reginald Brunson, Principal, El Rincon School, requests approval for 5<sup>th</sup> grade students to participate in the Los Angeles County Office of Education overnight science and conservation camp in Malibu, California, in support of El Rincon's STEM education program. There will be approximately 95 students supervised by Principal Brunson and approximately 11 adults, both teachers and registered volunteers. Expenses will be paid through donations, fundraising and Local Control Funding Formula (LCFF) funds. Transportation will be provided through the CCUSD Maintenance, Operations and Transportation department.

Recommended Motion:                      That the Board approve the El Rincon 5<sup>th</sup> Grade Students to Attend the LACOE Outdoor Science and Conservation Education Program, November 12-13, 2014.

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

**10/14/14  
9.11**

**9.11 Enrollment Report**

The attached reports display enrollment information for month one of the 2014-2015 school year. The reports are presented in two formats: a monthly detail and a summary comparison.

The first report shows total K-12 site enrollment by grade level on the last day of a specific four-week period. These reporting periods are categorized as 1<sup>st</sup> School Month through 12<sup>th</sup> School Month and rarely coincide with calendar months. This report also lists enrollment totals in the Adult School and State Preschool Program.

The second report is a comparative document that shows the current year's monthly enrollment and the previous year's enrollment for each K-12 site location.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District accept the Enrollment Report for month one of the 2014-2015 school year as presented.

**Moved by:**

**Seconded by:**

**Vote:**

**Culver City Unified School District**  
**District Enrollment for the 1st School Month (8/25/14 - 9/19/14)**  
**2014 - 2015**

<b>ELEMENTARY</b>	<b>El Marino</b>	<b>El Rincon</b>	<b>Farragut</b>	<b>La Ballona</b>	<b>Linwood Howe</b>	<b>Ind. Study</b>	<b>Total</b>
<b>K</b>	136	82	86	91	87	0	482
<b>Transitional K</b>	22	20	0	22	21	0	85
<b>1</b>	140	87	91	96	72	0	486
<b>2</b>	130	84	95	88	62	0	459
<b>3</b>	127	72	94	85	89	0	467
<b>4</b>	134	94	108	86	64	0	486
<b>5</b>	123	91	110	119	99	0	542
<b>Spec Class</b>	0	23	0	0	32	0	55
<b>Elementary Total</b>	<b>812</b>	<b>553</b>	<b>584</b>	<b>587</b>	<b>526</b>	<b>0</b>	<b>3062</b>

<b>SECONDARY</b>	<b>Middle School</b>	<b>High School</b>	<b>Culver Park</b>	<b>Ind. Study</b>	<b>Total</b>
<b>6</b>	529			0	529
<b>7</b>	471			0	471
<b>8</b>	489			0	489
<b>9</b>		539	0	0	539
<b>10</b>		516	0	0	516
<b>11</b>		496	5	5	506
<b>12</b>		494	24	3	521
<b>Spec Class</b>	31	34	0	0	65
<b>Secondary Total</b>	<b>1520</b>	<b>2079</b>	<b>29</b>	<b>8</b>	<b>3636</b>

**iACADEMY**

	<b>Total</b>
<b>1</b>	1
<b>2</b>	0
<b>3</b>	0
<b>4</b>	0
<b>5</b>	0
<b>6</b>	1
<b>7</b>	0
<b>8</b>	0
<b>9</b>	2
<b>10</b>	2
<b>11</b>	2
<b>12</b>	4
	12

<b>Total K-12 Enrollment</b>	<b>6710</b>
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**PRESCHOOL**

<b>Linwood Howe</b>	<b>El Marino</b>	<b>El Rincon</b>	<b>Farragut</b>	<b>La Ballona</b>	<b>CEE</b>	<b>Total</b>
53	23	30	0	87	123	316

**ADULT SCHOOL**

<b>Adult Basic Education</b>	<b>ESL</b>	<b>Adults with Disabilities</b>	<b>High School Subjects</b>	<b>Total</b>
79	367	17	163	626

**Notes:**

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 163 students enrolled in high school subjects, 31 concurrently attend high school.



**Culver City Unified School District**  
**Enrollment Comparison**  
**13-14 vs 14-15**

ELEMENTARY	1st School Month		2nd School Month		3rd School Month		4th School Month		5th School Month		6th School Month	
	13-14	14-15	13-14	14-15	13-14	14-15	13-14	14-15	13-14	14-15	13-14	14-15
	El Marino	810	812	808		809		807		803		818
El Rincon	564	553	566		567		568		567		571	
Farragut	562	584	572		571		571		564		564	
La Ballona	566	587	566		569		566		558		562	
Linwood Howe	523	526	530		537		538		534		541	
Ind. Study	0		0		0		0		0		0	
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Elementary Total	3025	3062	3042	0	3053	0	3050	0	3026	0	3056	0

SECONDARY	1st School Month		2nd School Month		3rd School Month		4th School Month		5th School Month		6th School Month	
	13-14	14-15	13-14	14-15	13-14	14-15	13-14	14-15	13-14	14-15	13-14	14-15
	Middle School	1459	1520	1460		1460		1459		1456		1459
High School	2024	2079	2049		2043		2039		2033		2019	
Culver Park	52	29	57		27		67		68		64	
Ind. Study	18	8	20		24		24		30		23	
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Secondary Total	3553	3636	3586	0	3554	0	3589	0	3587	0	3565	0

iACADEMY	1st School Month		2nd School Month		3rd School Month		4th School Month		5th School Month		6th School Month	
	13-14	14-15	13-14	14-15	13-14	14-15	13-14	14-15	13-14	14-15	13-14	14-15
		N/A	12	N/A		N/A		N/A		N/A		N/A
K-12 Total	6578	6710	6628	0	6607	0	6639	0	6613	0	6621	0

**9.12 Disposal of Surplus Property**

Section 17545 of the Education Code provides that the Governing Board of any school district may sell any property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use.

Since the property listed below is either obsolete or would be too costly to repair and takes up valuable storage space, it is advisable that it be disposed of through public auction or disposal for scrap if it cannot be sold.

<b>Item Description</b>	<b>Location</b>	<b>Dist. Tag</b>
Miscellaneous Food Service Equipment	High School Cafeteria	List Attached
Miscellaneous I.T. Equipment	District Warehouse	List Attached

**RECOMMENDED MOTION:** That the Board of Education approve the disposal, sale, auction or donation of the surplus equipment listed.

**Moved by:**

**Seconded by:**

**Vote:**

**FOOD SERVICE - SURPLUS EQUIPMENT**

QTY	DESCRIPTION	TAG#
3	Commerical Mixer Parts for Hobart Mixer - 2 Paddles & 1 Wisk	
6	Commerical Mixer Parts by Various Manufactures	
1	Fryer Spatula	
6	Fryer Baskets	
8	Pizza 17" Cooking Screens - Metal	
22	Pizza 17" Cooking Screens - Mesh	
4	Metal Merchandise/Food Display Racks	
3	3 Section metal Condinment Servers	
4	Pizza Cutters	
2	Pie Dividers	
4	French Fry Bagging Racks	
1	French Fry Bagging Scoop	
2	Condiment Dispenser Top Parts	
1	Paper Button Machine by Tecre Model 350	
1	Circle Punch for Paper Button Machine by Tecre Model 4000	
100	Blank Circle Buttons with Pin	
1	Hatco Toast-Quik Toaster Model TQ-300	002385
1	Star Mfg Cheese / Soup Warmer Model 3WL	
6	Food Warmer Tray Holders 12"W x 20"D	
1	PCS Revenue Control System POS Net Cah Kiosk	103258
1	Amana Microwave Model RCS810BL	
2	2 Radeus Systems Cereal / Candy Dispenser Units Model 618	
1	Duracold Walk In Door for Refridgerator - Damaged 79"H x 37"W	

**I.T. - SURPLUS EQUIPMENT**

QTY	DESCRIPTION	TAG#
1	Computer	0002
1	Computer	0162
1	Computer	0505
1	Computer	0623
1	Computer	0643
1	Computer	0685
1	Computer	0686
1	Computer	0691
1	Computer	0707
1	Computer	0758
1	Computer	1115
1	Computer	1557
1	Computer	1679
1	Computer	2760
1	Computer	2797
1	Computer	2814
1	Computer	2815
1	Computer	2941
1	Computer	2981
1	Computer	2986
1	POS	2992
1	POS	2995
1	POS	3000
1	Computer	3067
1	Computer	3078
1	Computer	3079
1	Computer	3080
1	Computer	3081

**I.T. - SURPLUS EQUIPMENT (cont'd.)**

<b>QTY</b>	<b>DESCRIPTION</b>	<b>TAG#</b>
1	Computer	3082
1	Computer	3083
1	Computer	3084
1	Computer	3085
1	Computer	3086
1	Computer	3090
1	Computer	3091
1	Computer	3092
1	Computer	3096
1	Computer	3115
1	Computer	3118
1	Computer	3432
1	Computer	3441
1	Computer	3465
1	Computer	3884
1	Computer	4045
1	Projector	4362
1	Computer	4496
15	CRT Monitor	N/A
32	LCD Monitor	N/A
27	Computer	N/A
20	Printers	N/A
2	UPS	N/A

**BOARD REPORT**

**10/14/14  
12.1**

**12.1 Bond and Capital Projects Update**

Mr. Mike Reynolds, Assistant Superintendent of Business Services, will provide an update on the bond and capital projects.

**BOARD REPORT**

**10/14/14**

**12.2**

**12.2 Safe Routes to School Update**

Mr. Jim Shanman, Founder of Walk 'n Rollers, will provide an update on the Safe Routes to School Program.

**12.3 First Reading or Revised Administrative Regulation 1312.4 – Williams Uniform Complaint Procedures – Community Relations**

It is recommended practice that the Board of Education review Board Policies, Administrative Regulations and Board Bylaws that are significant to the operation of the District on a regular basis. Administrative Regulation 1312.4 Williams Uniform Complaint Procedures – Community Relations has been revised to include language suggested by Board members and is submitted for a fourth reading and adoption.

RECOMMENDED MOTION: That the Board of Education adopts Revised Administrative Regulation 1312.4, Williams Uniform Complaint Procedures – Community Relations as presented.

Moved by:

Seconded by:

Vote:

**Williams Uniform Complaint Procedures**

**Types of Complaints**

The district shall use the ~~following~~ procedures **described in this administrative regulation only** to investigate and resolve **the following**: ~~complaints when the complainant alleges that any of the following has occurred:~~ (Education Code 35186; **5 CCR 4680-4683**)

1. ~~Instructional materials~~ **Complaints regarding the insufficiency of textbooks and instructional materials including any complaint alleging that:**

- a. A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
- b. A student does not have access to **textbooks or** instructional materials to use at home or after school, ~~in order to complete required homework assignments.~~ **This does not require two sets of textbooks or instructional materials for each student.**
- c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- d. A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.**

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

2. ~~Teacher vacancy or misassignment~~ **Complaints regarding teacher vacancy or misassignment, including any complaint alleging that:**

- a. A semester begins and a ~~certificated~~ teacher **vacancy exists.** ~~is not assigned to teach the class.~~

~~Vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. (Education Code 33126)~~

- b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner students in the class.

*(cf. 4112.22 - Staff Teaching **English Language Learners** Students of Limited English Proficiency)*



**Williams Uniform Complaint Procedures**

**Types of Complaints, Continued**

c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

**Teacher** **V**vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. (Education Code 33126 **35186; 5 CCR 4600** )

**Beginning of the year or semester means the first day classes necessary to serve all the students enrolled are established with a single designated certificated employee assigned for the duration of the class, but not later than 20 working days after the first day students attend classes for that semester. (5 CCR 4600)**

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186; **5 CCR 4600**)

*(cf. 4112.2 - Certification)*

*(cf. 4113 - Assignment)*

**3. Facilities Complaints regarding the condition of school facilities, including any complaint alleging that:**

**a.** A condition poses an emergency or urgent threat to the health or safety of students or staff.

Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of students or staff while at school, including but not limited to gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer **line** stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; ~~or~~ structural damage creating a hazardous or uninhabitable condition; **or any other condition deemed appropriate.** (Education Code 17592.72)

**b.** **A school restroom has not been cleaned, maintained, or kept open in accordance with Education Code 35292.5.**

**Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times**

**Williams Uniform Complaint Procedures**

**Types of Complaints – (continued)**

**with toilet paper, soap, paper towels or functional hand dryers. (Education Code 35292.5)**

**Open restroom means the school has kept all restrooms open during school hours when students are not in classes and has kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when the temporary closing of the restroom is necessary for student safety or to make repairs. (Education Code 35292.5)**

**(cf. 3514 – Environmental Safety)**

**(cf. 3517 – Facilities Inspection)**

**Filing of Complaint**

A complaint alleging any condition(s) specified “**Types of Complaints**” above shall be filed with the principal or designee: **at the school in which the complaint arises**. The principal or designee shall forward a complaint about problems beyond his/her authority to the Superintendent or designee ~~within 10 working days~~, **in a timely manner, but not to exceed 10 working days**. Although a form is available complainant need not use the Williams Complaint Form to file a complaint. (Education Code 35186; **5 CCR 4680**)

**Investigation and Response**

The principal or designee shall make all reasonable efforts to investigate any problem within his/her authority. He/she shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186; **5 CCR 4685**)

Complaints may be filed anonymously. If the complainant has indicated on the complaint form that he/she would like a response to his/her complaint, the principal or designee shall report the resolution of the complaint to him/her **at the mailing address indicated on the complaint form** within 45 working days of the initial filing of the complaint. At the same time, the principal or designee shall report the same information to the Superintendent or designee. ~~If requested, a response will be made to the mailing address of the complainant listed on the complaint. If requested, the response will be written in English and the primary language in which the complaint was filed.~~ (Education Code 35186; **5 CCR 4680, 4685**)

**When Education Code 48985 is applicable and the complainant has requested a response, the response shall be written in English and in the primary language in which the complaint was filed. (Education Code 35186)**

## Williams Uniform Complaint Procedures

### Filing a Complaint – (Continued)

If a complainant is not satisfied with the resolution of the complaint, he/she **has the right to** ~~may~~ describe the complaint to the Governing Board at a regularly scheduled hearing. (Education Code 365186; **5 CCR 4686**)

For ~~complaints~~ **any complaint** concerning a ~~facility~~ **facilities** condition that poses an emergency or urgent threat to the health or safety of students or staff as described in item #3a **in the section “Types of Complaints”** above, a complainant who is not satisfied with the resolution proffered by the principal or Superintendent or designee may file an appeal to the Superintendent of Public Instruction: **within 15 days of receiving the district’s response. The complainant shall comply with the appeal requirements specified in 5 CCR 4632. (Education Code 35186; 5 CCR 4687)**

**All** ~~complaints~~ and written responses shall be public records. (Education Code 35186; **5 CCR 4686**)

*(cf. 1340 - Access to District Records)*

### Reports

**On a quarterly basis,** ~~the Superintendent or designee shall report,~~ **to the Board at a regularly scheduled public Board meeting and to the County Superintendent of Schools,** summarized data on the nature and resolution of all complaints, ~~to the Board and the County Superintendent of Schools on a quarterly basis.~~ The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. ~~These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.~~ (Education Code 35186; **5 CCR 4686**)

### Forms and Notices

The Superintendent or designee shall ensure **Williams complaint form is available at each school.** ~~that the district's complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as he/she wishes. (Education Code 35186)~~ **However, complainants need not use the district’s complaint form in order to file a complaint. (Education Code 35186; 5 CCR 4680)**

**The Superintendent or designee shall ensure that the district’s complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as he/she wishes. (Education Code 35186; 5 CCR 4680)**

**Williams Uniform Complaint Procedures**

**Forms and Notices – (Continued)**

The Superintendent or designee shall ensure that a notice is posted in each classroom in each school containing the components specified in Education Code 35186. (Education Code 35186)

~~Appeals to the California Department of Education (CDE)~~

~~If dissatisfied with the district's decision, the complainant may appeal in writing to the California Department of Education within 15 days of receiving the district's Decision.~~

~~When appealing to the CDE, the complainant must specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the district's decision. (5 CCR 4632)~~

~~Upon notification by the CDE that the complainant has appealed the district's decision, the Superintendent or designees shall forward the following documents to the CDE: (5 CCR 4633)~~

- ~~1. A copy of the original complaint~~
- ~~2. A copy of the decision~~
- ~~3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision~~
- ~~4. A copy of the investigation file, including but not limited to all notes, interviews, and documents submitted by the parties and gathered by the investigator~~
- ~~5. A report of any action taken to resolve the complaint~~
- ~~6. A copy of the district's complaint procedures~~
- ~~7. Other relevant information requested by the CDE~~

~~The California Department of Education may directly intervene in the complaint without waiting for action by the district when one of the conditions listed in 5 CCR 4650 exists, including cases in which the district has not taken action within 60 days of the date the complaint was filed with the district.~~

*Legal Reference:*

EDUCATION CODE

**234.1 Prohibition of discrimination, harassment, intimidation, and bullying**

*1240 County superintendent of schools, duties*

*17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account*

*33126 School Accountability Report Card*

**Williams Uniform Complaint Procedures**

*Legal Reference: (Continued)*

*35186 ~~Alternative uniform complaint procedure~~ Williams uniform complaint procedures*

*35292.5 Restrooms, maintenance and cleanliness*

*48985 Notice to parents in language other than English*

*60119 Hearing on sufficiency of instructional materials*

CODE OF REGULATIONS, TITLE 5

*4600-4671 Uniform complaint procedures*

*4680-4687 Williams uniform complaint procedures*

**Management Resources:**

**WEB SITES**

**CSBA: <http://www.csba.org>**

**California County Superintendents Educational Services Association:**

**<http://www.ccsesa.org>**

**California Department of Education, Williams case: <http://cde.ca.gov/eo/ce/wc>**

**State Allocation Board, Office of Public School Construction:**

**<http://www.opsc.dgs.ca.gov>**

Regulation

Adopted: May 17, 2005

Revised: February 26, 2008

**CULVER CITY UNIFIED SCHOOL DISTRICT**

Culver City, California



**Resolution Regarding Sufficiency of Instructional Materials**

**RESOLUTION NO. 6  
BEFORE THE GOVERNING BOARD  
OF THE CULVER CITY UNIFIED SCHOOL DISTRICT**

WHEREAS, the Board of the School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing on September 24, 2013, at 7:00 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the School District, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the cycles and content of the curriculum frameworks, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive;

THEREFORE, IT IS RESOLVED that for the 2013-2014 school year, the School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

\_\_\_\_\_  
Laura Chardiet, President

\_\_\_\_\_  
Nancy Goldberg, Vice President

\_\_\_\_\_  
Steven M. Levin, Ph.D., Clerk

\_\_\_\_\_  
Susanne Robins, Member

\_\_\_\_\_  
Katherine Paspalis, Esq., Member

\_\_\_\_\_  
David LaRose, Superintendent

## BOARD REPORT

10/14/14

14.2b

### **14.2b Approval is Recommended for the Certification for Instructional Materials Funding Realignment Program (IMFRP)**

Board of Education approval is requested for certification of the Instructional Materials Funding Realignment Program (IMFRP).

In compliance with Education Code section 60119 (as revised by Chapter 900, Statutes of 2004) and CCR, Title 5, Section 9531 (c), the Board of Education will receive public input regarding the Instructional Materials Funding Realignment Program Certification.

In order to be eligible to receive instructional materials funds, the governing board of each district is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects consistent with the content and cycles of the curriculum frameworks adopted by the state board.

Governing boards that have met the requirements of Education Code section 60119 and have also certified compliance with the Instructional Materials Funding Realignment Program (IMFRP) requirements regarding provision of standards-aligned instructional materials for all students (Education Code section 60422) may spend 100% of any remaining IMFRP funds from that year's allocation for other approved purposes.

RECOMMENDED MOTION: That the Board approves the Certification for Instructional Materials Funding Realignment Program (IMFRP).

Moved: Seconded by:

Vote:



## BOARD REPORT

10/14/14  
14.2c

**14.2c Approval is Recommended for Instructional Materials Funding Realignment Program (IMFRP) Certification of Provisions of Standards-Aligned Instructional Materials**

The local governing board of the Culver City Unified School District hereby certifies that as of October 14, 2014, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in grades K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by *CCR, Title 5, Section 9531*.

For students in grades 9-12, the instructional materials were adopted by the local governing board following district level review of the materials and their alignment with state content standards as required by *CCR, Title 5, Section 9531*.

RECOMMENDED MOTION:            That the Board approves Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Aligned Instructional Materials.

Moved:

Seconded by:

Vote:

**BOARD REPORT**

**10/14/14  
14.2d**

**14.2d Second Reading and Approval of Revised Board Policy and Administrative Regulation 6171, Instruction – Title I Programs**

It is recommended practice that the Board of Education regularly review Board Policies and Administrative Regulations that are significant to the operation of the District.

Revised Board Policy and Administrative Regulation 6171, Instruction – Title I Programs, are being presented for a second reading and approval.

RECOMMENDED MOTION:

That the Board approve the Revised Board Policy and Administrative Regulation 6171, Instruction - Title I Programs.

Moved by:

Seconded by:

Vote:

**TITLE I PROGRAMS**

**Schoolwide Programs**

**A school may operate a Title I schoolwide program in order to upgrade the entire educational program of the school when at least 40 percent of the students in the school attendance area, or at least 40 percent of the students enrolled in the school, are from low-income families. The Superintendent or designee shall inform any such eligible school and the school's parents/guardians of the school's eligibility and its ability to consolidate funds from federal, state, and local sources for program purposes. (20 USC 6312, 6314)**

**Any participating school shall develop, annually review, and update a single plan for student achievement which incorporates the plan required by 20 USC 6314 for reforming the school's total instructional program and plans required by other categorical programs included in the state's consolidated application. (Education Code 64001; 20 USC 6314)**

**(cf. 0420 - School Plans/Site Councils)**

**A schoolwide program shall include: (20 USC 6314)**

**1. A comprehensive needs assessment of the entire school, including the needs of migrant students, which includes the achievement of students in relation to state academic content and achievement standards.**

**(cf. 6011 - Academic Standards)**

**(cf. 6162.5 - Student Assessment)**

**(cf. 6162.51 - State Academic Achievement Tests)**

**(cf. 6162.52 - High School Exit Examination)**

**(cf. 6175 - Migrant Education Program)**

**2. Schoolwide reform strategies that:**

**a. Provide opportunities for all students to meet the state's proficient and advanced levels of achievement.**

**b. Use effective methods and instructional strategies, based on scientifically based research, that strengthen the school's core academic program, increase the amount and quality of learning time, help provide an enriched and accelerated curriculum, and include strategies for meeting the educational needs of historically underserved populations.**

**(cf. 5148.2 - Before/After School Programs)**

**(cf. 6111 - School Calendar)**

**(cf. 6112 - School Day)**

**(cf. 6177 - Summer School)**

**c. Include strategies to address the needs of all students in the school, but particularly the needs of low-achieving students and those at risk of not meeting state achievement standards who are members of the target population of any program that is part of the schoolwide program.**

**Such strategies may include counseling, student services, mentoring services, college and career awareness and preparation, and the integration of vocational and technical education programs.**

**(cf. 5149 - At-Risk Students)**

**(cf. 6164.2 - Guidance/Counseling Services)**

**(cf. 6164.5 - Student Success Teams)**

**d. Address how the school will determine if student needs have been met.**

**e. Are consistent with and designed to implement state and local improvement plans, if any.**

**(cf. 0520.2 - Title I Program Improvement Schools)**

**(cf. 0520.3 - Title I Program Improvement Districts)**

**3. Instruction by highly qualified teachers.**

**(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)**

**4. High-quality and ongoing professional development for teachers, principals, paraprofessionals, and, if appropriate, student services personnel, other staff, and parents/guardians to enable all students in the school to meet state academic achievement standards.**

**(cf. 4131 - Staff Development)**

**(cf. 4222 - Teacher Aides/Paraprofessionals)**

**(cf. 4231 - Staff Development)**

**(cf. 4331 - Staff Development)**

**5. Strategies to attract high-quality, highly qualified teachers to high-need schools.**

**(cf. 4111 - Recruitment and Selection)**

**6. Strategies to increase parent involvement.**

**(cf. 5020 - Parent Rights and Responsibilities)**

**(cf. 6020 - Parent Involvement)**

**7. Plans for assisting preschool children in the transition from early childhood programs to elementary school programs.**

**(cf. 5148.3 - Preschool/Early Childhood Education)**

**8. Measures to include teachers in decisions regarding the use of academic assessments to provide information on and to improve the achievement of individual students and the overall instructional program.**

**9. Activities to ensure that students who experience difficulty mastering the proficient and advanced levels of academic standards shall be provided with effective, timely additional assistance, which shall include measures for timely identification of students' difficulties and provision of sufficient information on which to base effective assistance.**

**(cf. 6179 - Supplemental Instruction)**

**10. Coordination and integration of federal, state, and local services and programs.**

#### **Targeted Assistance Programs**

**Any school that receives Title I funds but does not operate a schoolwide program shall use Title I funds to provide services to: (20 USC 6315)**

**1. Students in grades 3-12 identified by the school as failing, or most at risk of failing, to meet the state's academic achievement standards on the basis of criteria established by the district and supplemented by the school.**

**2. Students in preschool through grade 2 selected solely on the basis of such criteria as teacher judgment, interviews with parents/guardians, and developmentally appropriate measures.**

**A targeted assistance program shall: (20 USC 6315)**

**1. Use program resources to help participating students meet state academic achievement standards expected for all students.**

**2. Ensure that program planning is incorporated into existing school planning.**

**3. Use effective methods and instructional strategies, based on scientifically based research, that strengthen the core academic program, give primary consideration to providing extended learning time, help provide an accelerated, high-quality curriculum, and minimize removing students from the regular classroom during regular school hours for instruction provided by Title I.**

**4. Coordinate with and support the regular education program, which may include services to assist preschool students in the transition to elementary school programs.**

- 5. Provide instruction by highly qualified teachers.**
- 6. Provide opportunities for professional development for teachers, principals, paraprofessionals, and, if appropriate, student services personnel, other staff, and parents/guardians who work with participating students.**
- 7. Provide strategies to increase parent involvement.**
- 8. Coordinate and integrate federal, state, and local services and programs.**

#### **Participation of Private School Students**

**The Superintendent or designee shall provide or contract to provide special educational services or other Title I benefits to eligible private school students residing in a participating school attendance area. Such services and benefits shall be provided on an equitable basis with participating public school students. (20 USC 6320, 7881)**

**Teachers, other educational personnel, and families of participating private school students shall have an opportunity to participate, on an equitable basis, in parent involvement activities and professional development pursuant to 20 USC 6318 and 6319. (20 USC 6320, 7881)**

**Each year the Superintendent or designee shall contact officials of private schools with students who reside within district boundaries, regardless of whether the private school they attend is located within the district or whether or not those officials have previously indicated any interest in program participation.**

**The Superintendent or designee shall consult, in a meaningful and timely manner, with appropriate private school officials during the design and development of the district's Title I programs. Such consultation shall occur before the district makes any decision that affects the opportunities of eligible private school students to participate in Title I programs and shall include a discussion of: (20 USC 6320, 7881; 34 CFR 200.63)**

- 1. How the needs of private school students will be identified.**
- 2. What services will be offered.**
- 3. How, where, and by whom the services will be provided.**
- 4. How the services will be academically assessed and how assessment results will be used to improve those services.**
- 5. The size and scope of the equitable services to be provided to private school students and the proportion of funds that is allocated for such services.**

**6. The method or sources of data that are used to determine the number of students from low-income families in participating school attendance areas who attend private schools.**

**7. How and when the district will make decisions about the delivery of service to such students, including a thorough consideration and analysis of the views of private school officials on the provision of services through a third-party provider.**

**8. How, if the district disagrees with the views of private school officials on the provision of services through a third-party provider, the district will provide to private school officials a written analysis of the reasons that the district has chosen not to use a contractor.**

**Meetings between district and private school officials shall continue throughout implementation and assessment of services. (20 USC 6320)**

**The Superintendent or designee shall maintain, and shall provide to the California Department of Education upon request, a written affirmation signed by officials of each participating private school that consultation has occurred. (20 USC 6320)**

**If the private school officials do not provide such affirmation within a reasonable period of time, the Superintendent or designee shall maintain records of the consultation or the offer of consultation.**

**(cf. 3580 - District Records)**

**The Superintendent or designee also shall maintain records documenting that:**

**1. The needs of private school teachers and/or private school students were identified.**

**2. The funds made available were equitable to those allocated for public school students and teachers.**

**3. The district's program met the needs of the private school teachers and/or private school students.**

**4. The district made efforts to resolve any complaints made by private school representatives.**

#### Parental Involvement

~~To ensure that parents/guardians are consulted and participate in the planning, design, implementation and evaluation of Title I programs, each school receiving Title I assistance shall:~~  
(20 U.S.C. 6319)

1. Invite all parents/guardians of eligible children to attend an annual meeting in order to inform them about the school's participation in Title I and their right to be involved.
2. Offer additional meetings for parents/guardians at convenient times, for which related transportation, child care and/or home visits may be provided.
3. Involve parents/guardians in an organized, ongoing and timely way in the planning, review and improvement of Title I programs and parental involvement policies.
4. Provide the parents/guardians of participating students all of the following:
  - a. Timely information about Title I programs
  - b. School performance profiles and individual student assessment results, with an interpretation of these results
  - c. A description and explanation of the school curriculum, forms of assessment used to measure student progress, and expected proficiency levels
  - d. Opportunities to meet regularly with other parents/guardians to formulate suggestions, share experiences and participate in decisions related to their children's education
  - e. Timely responses to the suggestions of parents/guardians*(cf. 5145.6 – Parental Notifications)*
5. Submit to the Superintendent or designee any negative comments by parents/guardians related to the schoolwide program plan.
6. Jointly develop with the parents/guardians of participating students a school-parent compact that outlines how parents/guardians, staff and students will work as partners and share responsibility for improved student achievement. This compact shall describe:
  - a. The school's responsibility for high quality curriculum, instruction and learning environment
  - b. Parental responsibilities for supporting their children's learning, such as monitoring attendance and homework completion, volunteering in the classroom and participating in decisions related to their children's education and use of extracurricular time
  - c. Channels of ongoing communication between teachers and parents/guardians, including parent-teacher conferences, progress reports, reasonable access to staff, and opportunities to volunteer and observe classroom activities
7. Help parents/guardians understand the national education goals, state content standards, state student performance standards, and related state responsibilities. Also help them understand how to participate in decisions related to their children's education, monitor student progress, and work with educators to improve their children's performance.
8. Provide materials and training that will help parents work with their children to improve their achievement.
9. Educate teachers, principals and other staff in the value of parental involvement and ways to reach and work with parents/guardians as equal partners.  
*(cf. 6020 – Parent Involvement)*
10. Insofar as feasible, coordinate and integrate parental involvement programs and activities with other programs.
11. Encourage community-based organizations and businesses to participate in parent involvement activities and work with parents/guardians and the schools.  
*(cf. 1700 – Relations between Private Industry and the Schools)*
12. Conduct other activities as feasible to help parents/guardians learn about child development and child rearing issues.
13. Insofar as possible, provide full opportunities for the participation of parents with limited English proficiency or with disabilities, and provide program-related information and school



profiles in the language used in the home.

14. Provide other reasonable support for parental involvement activities as requested by parents/guardians.

At least one percent of the Title I funds received by the district shall be used for parental involvement activities. The parents/guardians of children receiving Title X services shall be involved in deciding how these funds are allotted. (20 U.S.C. 6319)

In addition to the required activities above, Title I funds may be used to support any of the activities listed below: (20 U.S.C. 6319)

1. Involve parents/guardians in the development of training for teachers, principals and other staff
2. Provide necessary literacy training when other reasonable available sources of funding for this purpose are exhausted
3. Pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents/guardians to participate in school-related meetings and training sessions
4. Train and support parents/guardians to enhance the involvement of other parents/guardians
5. Arrange meetings at a variety of times to maximize opportunities for parental participation
6. Arrange for teachers and other educators who work directly with participating children to conduct in-home conferences with parents/guardians who are unable to attend conferences at school
7. Adopt and implement model approaches to improving parental involvement

Regulation  
reviewed:

CULVER CITY UNIFIED SCHOOL DISTRICT  
Culver City, California

July 7, 1998

**September 23, 2014**

**TITLE I PROGRAMS**

**In order to improve the academic achievement of students from economically disadvantaged families, the district shall use federal Title I funds to provide supplementary services that reinforce the core curriculum and assist students in attaining proficiency on state academic standards and assessments.**

**(cf. 5149 - At-Risk Students)**

**(cf. 6011 - Academic Standards)**

**(cf. 6162.5 - Student Assessment)**

**(cf. 6162.51 - State Academic Achievement Tests)**

**(cf. 6162.52 - High School Exit Examination)**

**The Superintendent or designee shall provide technical assistance and support to any school participating in the Title I program, including consultation in the development and implementation of school plans and activities. (20 USC 6312)**

**(cf. 0420 - School Plans/Site Councils)**

**The district and each school receiving Title I funds shall develop a written parent involvement policy in accordance with 20 USC 6318.**

**(cf. 6020 - Parent Involvement)**

**Local Educational Agency Plan**

**The Superintendent or designee shall consult with teachers, principals, administrators, other appropriate school personnel, and parents/guardians of participating students in the development, periodic review, and, as necessary, the revision of a local educational agency (LEA) plan. The plan and any revisions shall be submitted to the Governing Board for approval. (20 USC 6312)**

**The plan shall address the components specified in 20 USC 6312, which describe the assessments, strategies, and services the district will use to help low-achieving students meet challenging academic standards.**

**The initial plan shall be submitted to the California Department of Education (CDE) and approved by the State Board of Education. Subsequent revisions of the plan shall be kept on file in the district.**

**Comparability of Services**

**State and local funds used in schools receiving Title I funds shall provide services that,**

taken as a whole, are at least comparable to services in schools that are not receiving Title I funds or, if all district schools are receiving Title I funds, that are substantially comparable in each school. Comparability may be determined on a school-by-school basis or by grade span. (20 USC 6321)

To demonstrate comparability of services among district schools:

1. The Board shall adopt and implement a districtwide salary schedule.
2. The ratio of students to teachers, administrators, and other staff at each Title I school shall not exceed 110 percent of the average ratio across non-Title I schools.
3. Salary expenditures at each Title I school shall be no less than 90 percent of the average salary expenditure across non-Title I schools.
4. All district schools shall be provided with the same level of base funding per student for curriculum and instructional materials.
5. The Superintendent or designee shall maintain records of the quantity and quality of instructional materials and equipment at each school.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

In determining comparability, the district shall not include staff salary differentials for years of employment. The district also may exclude unpredictable changes in student enrollment or personnel assignments that occur after the beginning of the school year, state and local funds expended for language instruction educational programs, state and local funds expended for the excess costs of providing services to disabled students, and supplemental state or local funds expended in any school attendance area or school for programs that specifically meet the intent and purposes of Title I. (20 USC 6321)

At the beginning of each school year, the Superintendent or designee shall measure comparability in accordance with the above criteria and maintain records documenting the district's compliance. If any instances of noncomparability are identified, the Superintendent or designee shall promptly implement adjustments as needed to ensure comparability.

#### Program Evaluation

The Board shall use state assessment results and other available measures or indicators to annually determine whether each participating school is making adequate yearly progress toward ensuring that all students meet the state's proficient level of achievement on state assessments. (20 USC 6316)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

**(cf. 6190 - Evaluation of the Instructional Program)**

**Legal Reference:**

**EDUCATION CODE**

**11503 Parent involvement programs in Title I schools**

**52055.57 Districts identified or at risk of identification for program improvement**

**54420-54425 State Compensatory Education**

**64001 Single plan for student achievement, consolidated application programs**

**UNITED STATES CODE, TITLE 20**

**6301 Program purpose**

**6311-6322 Improving basic programs for disadvantaged students, including:**

**6312 Local educational agency plan**

**6313 Eligibility of schools and school attendance areas; funding allocation**

**6314 Title I schoolwide programs**

**6315 Targeted assistance schools**

**6316 School improvement**

**6318 Parent involvement**

**6320 Participation of private school students**

**6321 Comparability of services**

**7881 Participation of private school students**

**CODE OF FEDERAL REGULATIONS, TITLE 34**

**200.1-200.79 Improving basic programs for disadvantaged students**

**Management Resources:**

**CSBA PUBLICATIONS**

**Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006**

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

**LEA Plan, rev. May 17, 2006**

**Provisions for Private School Students, Teachers, and Other Education Personnel in the No Child Left Behind Act of 2001, rev. November 1, 2005**

**U.S. DEPARTMENT OF EDUCATION GUIDANCE**

**Title I Fiscal Issues, May 26, 2006**

**Designing Schoolwide Programs, March 22, 2006**

**Supplemental Educational Services, June 13, 2005**

**The Impact of the New Title I Requirements on Charter Schools, July 2004**

**Parental Involvement: Title I, Part A, April 23, 2004**

**Serving Preschool Children Under Title I, March 4, 2004**

**Title I Services to Eligible Private School Students, October 17, 2003**

**Local Educational Agency Identification and Selection of School Attendance Areas and Schools and Allocation of Title I Funds to Those Areas and Schools, August 2003**

**WEB SITES**

**CSBA: <http://www.csba.org>**

**California Department of Education: <http://www.cde.ca.gov/iasa/titleone>**

**No Child Left Behind: <http://www.ed.gov/nclb>**  
**U.S. Department of Education: <http://www.ed.gov>**

~~Title I programs shall provide eligible students with supplementary services designed to reinforce the core curriculum and improve achievement in basic and advanced skills. The district shall provide these services, including remediation in reading, language arts and/or mathematics, on the basis of individual student needs identified and annually assessed with objective educational criteria.~~

~~(cf. 6142.91 Reading/Language Arts Instruction)~~

~~(cf. 6142.92 Mathematics Instruction)~~

~~In accordance with law, the district shall file with the state a plan describing the assessments, strategies and services the district will use to achieve student educational improvement. (20 U.S.C. 6312)~~

~~Any eligible school that desires to operate a schoolwide program shall develop a comprehensive plan for reforming the total instructional program in the school. (20 U.S.C. 6314)~~

~~The Superintendent or designee shall annually review the progress of each participating school in enabling its students to meet state and district standards of student performance. The results of this review shall be disseminated to staff, parents/guardians, students and the community so that the schools can continually refine instruction to help students meet these standards.~~

~~(20 U.S.C. 6317)~~

~~(cf. 6190 Evaluation of the Instructional Program)~~

#### **Parental Involvement**

~~The parents/guardians of students enrolled in Title I programs shall be involved in planning and implementing these programs in a systematic and informed fashion. They shall have regular opportunities to make recommendations on the educational needs of their children and on ways in which they can help their children benefit from the programs.~~

~~(cf. 1220 Citizen Advisory Committees)~~

~~(cf. 6020 Parent Involvement)~~

~~The Superintendent or designee shall develop procedures that help participating schools to plan, implement and expand effective parental involvement. At each of these schools, a written policy shall be developed with the participation of parents/guardians and distributed to them, describing how program requirements specified in law will be carried out. The policy shall be updated periodically to meet the changing needs of parents/guardians and the school. (20 U.S.C. 6319)~~

~~In consultation with parents/guardians, the Superintendent or designee shall annually assess the effectiveness of the district's Title I parental involvement policy and programs and revise them if necessary. He/she shall identify barriers to greater involvement and determine what action, if any, needs to be taken to increase parental participation.~~

#### **Comparability in Instruction**

The Superintendent or designee shall establish procedures which ensure that the district provides all district schools with the same level of base funding, per student, for staff services, curriculum materials and instructional supplies. At the beginning of each school year, the ratio of students to teachers and auxiliary staff shall vary as little as possible from school to school. The Superintendent or designee shall maintain annual records to document this ratio and to indicate the quantity and quality of books and equipment at each school.

*Legal Reference:*

*EDUCATION CODE*

*11500-11506 Programs to Encourage Parental Involvement*

*UNITED STATES CODE, TITLE 20*

*6301-6514 Title I programs*

*8851-8857 Coordination of programs, consolidated state and local plans and applications*

*Management Resources:*

*CDE LEGAL ADVISORY*

*0125.90 Procedures for requesting guidance from the U.S. Department of Education*

*CDE PROGRAM ADVISORIES*

*0620.90 Use of categorical funds for motivation incentives*

*0626.87 Use of Chapter I-funded personnel in conducting quality program reviews*

*06271.90 School-based Program Coordination Act*

*09211.90 Implementing class size reduction under the Morgan-Hart Class Size Reduction Act of 1989*

*0928.90 Guidelines for the development of policies on parent involvement*

*1107.89 Implementation of new procedures for noncompliance*

Policy  
adopted:

CULVER CITY UNIFIED SCHOOL DISTRICT  
Culver City, CA

July 7, 1998

**Policy reviewed: September 23, 2014**

**BOARD REPORT**

**10/14/14**

**14.3a**

**14.3a Ratification of Increase in Hours and Scope for Materials Inspection Agreement with Harrinton Geotechnical Engineering**

At this time we need to increase the scope and hours for material inspection services due to our ongoing capital projects (elevator project, site maintenance project, and Athletic Field Phase II Project). Harrington Geotechnical Engineering has provided quality services thus far in our various projects.

**RECOMMENDED MOTION:** That the Board of Education ratify the attached proposal from Harrington Geotechnical Engineering, Inc.

**Moved by:**

**Seconded by:**

**Vote:**

**Harrington Geotechnical Engineering, Inc.**

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October 10, 2014

Mr. Mike Reynolds  
 Assistant Superintendent of Business Services  
**CULVER CITY UNIFIED SCHOOL DISTRICT**  
 11102 Lucerne Avenue  
 Culver City, CA 90230

**Subject: Cost Estimate/Budget for Geotechnical Engineering and Materials Testing Services for New Improvements to Culver Unified School District Projects** **HGEI Proposal No. P-4452**

Dear Mr. Reynolds:

Presented herein is our cost estimate/budget to provide the geotechnical engineering and construction materials testing and inspection services required for successful completion of the following projects:

<b>Projects</b>
Culver City High School Field Renovation- Phase II 4401 Elenda Street Culver City, CA DSA #03-114401
Culver City High School 4401 Elenda Street Culver City, CA DSA #03-114282
Culver City Middle School 46601 Elenda Street Culver City, CA DSA #03-114281
Farragut Elementary School Ball Walls 10820 Farragut Drive Culver City, CA DSA #03-115747
Linwood Howe Elementary School 4100 Irving Place Culver City, CA DSA #03-115749
Culver Park High School 5303 Berryman Avenue Culver City, CA DSA #03-115797

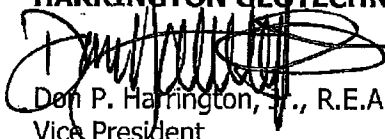


<b>Projects</b>
Farragut Elementary School Classroom 10820 Farragut Drive Culver City, CA DSA #03-115801
La Ballona Elementary School 10915 W. Washington Blvd Culver City, CA DSA #03 -115753
El Rincon Elementary School 11177 Overland Avenue Culver City, CA DSA #03-115875
El Marino Elementary School 11450 Port Road Culver City, CA DSA #03-115892

Based on presently available information we propose a fee of \$80,000.00 for the indicated projects. We will monitor project costs and immediately notify the district should it appear that this amount will be exceeded.

We appreciate the opportunity to submit this Proposal which we hope meets with your approval and are looking forward to being of service. If you have any comments or concerns regarding the Proposal please call the undersigned at your convenience.

Very truly yours,  
**HARRINGTON GEOTECHNICAL ENGINEERING, INC.**

  
Don P. Harrington, Jr., R.E.A.  
Vice President

Attachments

**BOARD REPORT**

14.4a

**Approval is Recommended for the Contract Agreement for Investigative Services with Nicole Miller & Associates, Inc.**

The purpose of this agreement is to provide an impartial party to investigate complaints in a timely and professional manner to reach swift resolution. Investigations may include, but are not limited to, discrimination and harassment claims, policy and procedure violations, unprofessional conduct complaints, charges of theft and other serious allegations. Services will commence upon District's approval and a quality written work product will be provided immediately following the investigation.

RECOMMENDED MOTION:

It is recommended that the Board of Education approve the Contract Agreement for Investigative Services with Nicole Miller & Associates, Inc.

Moved by:

Seconded by:

Vote:

**NICOLE MILLER & ASSOCIATES, INC.**  
PRIVATE INVESTIGATIONS PI 28276

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**LETTER OF AGREEMENT**

<u>SERVICE</u>	<u>HOURLY FEE</u>
Employee/HR Investigations	\$115.00
Workers' Compensation Investigations	\$115.00
Surveillance/Sub Rosa Investigations	\$115.00
Background Investigations	\$115.00 (+ database charges)
Armed Security	\$115.00
School Site Security Surveys (CPTED)	\$115.00
Threat Assessments	\$115.00
Surveillance Camera & Alarm Systems	\$115.00
Investigative Training Courses	\$115.00
Mileage Charges	\$.55/per mile
Travel/Lodging Expenses	Current rates

This Letter of Agreement confirms my understanding concerning fee schedule and services provided by Nicole Miller & Associates, Inc. I understand that Nicole Miller & Associates, Inc. will keep any information about my case confidential. I agree to the terms stated on this Letter of Agreement on behalf of the District. I acknowledge that this Letter of Agreement constitutes a binding contract with Nicole Miller & Associates, Inc.

Please sign below, indicating your acceptance of this Letter of Agreement and its terms. All payment can be issued to: Nicole Miller & Associates, Inc. 33282 Golden Lantern, Suite 112, Dana Point, CA 92629.

\_\_\_\_\_  
Signature of Client or Designated Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Name of District

33282 Golden Lantern Street, Suite 112, Dana Point, CA 92629  
Tel 949.310.7645 Fax 949.388.7820 email [nmiller@nmillerinv.com](mailto:nmiller@nmillerinv.com)

**15.1 Self-Evaluation of the Board**

Board members will complete a self-assessment of their collective governance of/for the current Board meeting. Prior to adjournment, one Board member will complete and share his/her assessment of Board performance by answering the following questions:

In your opinion, did every Board Member?

Study the agenda prior to the meeting and clarify questions in advance?

Participate in the meeting, with no one dominating?

Listen attentively as each participant spoke, avoiding side conversations?

Treat each other with respect and courtesy?

Contribute to an atmosphere of trust and openness?

Focus on governance rather than operations during presentations and discussions?

Follow the agenda and not get sidetracked?

Was information provided in a manner that made it easily understandable?

Was the agenda well-planned to focus on the work of the Board?